



JOB POSTING

March 3, 2026

The **City of Country Club Hills** is now accepting applications for the following **Seasonal Part-Time** position during the summer season:

Position: Summer Camp Counselor

Duration: June 1 – July 31, 2026

Position Summary: Under direct supervision, responsible for the delivery of a safe, enjoyable and enriching summer camp for registered children. Provides recreational activities for children ages 6-12 during the operation of multiple day camp activities.

Essential Duties/Responsibilities:

- Responsible for successfully executing the daily activities of campers as outlined by leadership
- Plans and leads activities such as arts, crafts, sports, games, and hobbies
- Responsible for making sure play space; field; gym; playground and/or classrooms are clean before and after your group's rotation throughout the day.
- Responsible for ensuring your group follows the planned schedule/rotation assigned by Summer-Camp Director and/or Supervisor.
- Must be able and willing to be completely attentive to all participants in the assigned group and throughout the camp; this means **STAYING OFF OF CELL PHONES** or any other distractions while supervising youth.
- Must be able to produce clear and concise report writing in the event of any incident that occurs during assigned shift.
- Must Maintain continuous and accurate head count of summer camp participants at all times especially during off site field trips.
- Assist in the serving of meals and snacks to summer camp participants.
- Assists the instruction and/or implementation of special programming and activities when summer camp is visited by outside instructors/programming
- Enforces camp rules and regulations and ensures safety in the recreational facilities
- Responsible for explaining camp programs and facility rules
- Demonstrates use of recreational equipment and teaches campers the techniques and safety procedures for each equipment
- Performs other duties as assigned

Required Skills/Abilities:

- Enthusiastic and positive attitude
- Good verbal and written communication skills
- Ability to lead physical, recreational and leisure activities
- Ability to learn and enforce the camps safety and operating rules
- Ability to exercise sound judgment

- Must attend staff meetings, training sessions and orientation during the summer season

Required Minimum Qualifications/Education/ Experience:

- High school diploma or equivalent required (GED)
- Previous experience working with children a **plus**
- Must successfully pass a background check in accordance with company policy

Physical Requirements:

- To successfully perform the essential functions of the job, the employee must be able to participate in games, sports and physical activities
- Must be able to maintain attention and high level of energy or excitement for extended periods of time
- Must be able to spend majority of time outdoors and tolerate a variety of weather conditions

Work Environment:

- While performing the duties of this job, the employee will be exposed to various weather conditions associated with working outdoors, i.e., rain, cold, heat and wind. The noise level is moderate to high
- Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions of the job

Salary Range: \$16/hour

Benefits Offered: seasonal part-time roles are not eligible for benefits.

APPLICATION DEADLINE IS APRIL 3, 2026

If you are interested in joining the Summer Camp Team, please submit your resume to: summerjobs@countryclubhills.org **EOE M/F/D/V/SO.**