



REGULAR CITY COUNCIL MEETING MINUTES

4200 W 183rd St. Country Club Hills, IL 60478

Monday, December 08, 2025 at 7:00 PM

1. CALL TO ORDER – JAMES W. FORD, MAYOR

A Regular Meeting of the City Council, City of Country Club Hills, Cook County, State of Illinois, was held in the City Hall 4200 W. 183rd Street at 7:00PM. The meeting was called to order by the Honorable Mayor James W. Ford.

1a. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was presented by all in attendance and led by Mayor James W. Ford.

2. ROLL CALL – PATRICIA D. HUTSON, CITY CLERK

Those on Roll Call answering present were:
Alderman Davis, Spivey, Hutson, Lockett Jr., Strothers and Mayor James W. Ford.

Alderman Spivey arrived at 7:04pm

Also in attendance were City Treasurer Burris, City Administrator Mitchell, and the Administrative Team.

3. INVOCATION – CLERGY OR DESIGNEE

The invocation was presented by Leroy Barnes Jr.

4. JOURNAL PROCEEDINGS

Approval of Meeting Minutes:

- A. Approval - Administrative Meeting Minutes November 3, 2025 and a Special City Council Meeting Minutes November 10, 2025.

Alderman Davis moved for City Council approval to for the Administrative Meeting Minutes November 3, 2025 and a Special City Council Meeting Minutes November 10, 2025. Second by Alderman Hutson. Discussion – none.

ROLL CALL VOTE:

Ayes: 5 Alderman Davis, Spivey, Hutson, Lockett Jr. and Strothers

Nays: 0

Abstain: 0

Absent: 0

Motion Declared Carried and Hereby Made a Part of the Original Journal of Proceedings this date.

5. COMMUNICATIONS AND REPORTS BY MAYOR FORD:

A. Approval - Swearing In Oath of Office with the Country Club Hills Fire and Police Commission - Michael Holmes Chairman of Police Officer Robert B. Carroll.

Mayor Ford introduced Fire and Police Commissioner Michael Holmes and Chief of Police Malcolm White who then introduced Officer Robert Carroll. City Clerk Patricia D. Hutson then proceeded to perform the Swearing In Oath for Police Officer Robert B. Carroll. Mayor Ford and the City Council then proceeded to take photos to memorialize the moment.

Alderman Davis moved for City Council approval to for the Swearing In Oath of Office for Police Officer Robert B. Carroll.. Second by Alderman Lockett Jr. Discussion – none.

ROLL CALL VOTE:

Ayes: 5 Alderman Davis, Spivey, Hutson, Lockett Jr. and Strothers

Nays: 0

Abstain: 0

Absent: 0

Motion Declared Carried and Hereby Made a Part of the Original Journal of Proceedings this date.

B. Approval - RESOLUTION ENCOURAGING PARTICIPATION AND DESIGNATION OF A REPRESENTATIVE TO SSMMA'S ENVIRONMENTAL JUSTICE COMMITTEE - CITY ADMINISTRATOR BRIAN D. MITCHELL AND COMMISSIONER STEPHANIE CHANEY

Alderman Davis moved for City Council approval to for RESOLUTION ENCOURAGING PARTICIPATION AND DESIGNATION OF A REPRESENTATIVE TO SSMMA'S ENVIRONMENTAL JUSTICE COMMITTEE - CITY ADMINISTRATOR BRIAN D. MITCHELL AND COMMISSIONER STEPHANIE CHANEY. Second by Alderman Hutson. Discussion – none.

ROLL CALL VOTE:

Ayes: 5 Alderman Davis, Spivey, Hutson, Lockett Jr. and Strothers

Nays: 0

Abstain: 0

Absent: 0

Motion Declared Carried and Hereby Made a Part of the Original Journal of Proceedings this date.

C. Approval - 2025-2026 Country Club Hills Parks and Recreations Board Intergovernmental Agreement

Alderman Davis moved for City Council approval to for RESOLUTION ENCOURAGING PARTICIPATION AND DESIGNATION OF A REPRESENTATIVE TO SSMMA'S ENVIRONMENTAL JUSTICE COMMITTEE - CITY ADMINISTRATOR BRIAN D. MITCHELL AND COMMISSIONER STEPHANIE CHANEY. Second by Alderman Hutson. Discussion – none.

ROLL CALL VOTE:

Ayes: 5 Alderman Davis, Spivey, Hutson, Lockett Jr. and Strothers

Nays: 0

Abstain: 0

Absent: 0

Motion Declared Carried and Hereby Made a Part of the Original Journal
of Proceedings this date.

D. Approval - A Resolution to Join the South Suburban Land Bank And
Development Authority and Appoint A Local Government Director -
Project Manager, Jerry Townsend

Alderman Lockett Jr. moved for City Council approval to for A Resolution (R-35-
25) to Join the South Suburban Land Bank And Development Authority
and Appoint A Local Government Director - Project Manager, Jerry
Townsend. Second by Alderman Hutson. Discussion – Mayor Ford
shared the city joined the Cook County Land Bank 3 years ago and we
are now joining the South Suburban Land Bank. He then shared joining
both will give the city options for obtaining vacant properties and putting
them back on the tax roll.

ROLL CALL VOTE:

Ayes: 5 Alderman Davis, Spivey, Hutson, Lockett Jr. and Strothers

Nays: 0

Abstain: 0

Absent: 0

Motion Declared Carried and Hereby Made a Part of the Original Journal
of Proceedings this date.

Lastly, Mayor Ford introduced Bremen Township Assessor Willie Jones and Rich
Township Assessor Sam Brown to present tax tips and thanked Alderman
Strothers for inviting them. Assessor Brown shared there has been a lot of
controversy surrounding the recent late taxes and Cook County agreed to reopen
the appeals window for appeal opportunities. He then shared that Rich Township
is accepting appeals on a pre-file basis until the window is actually open. Lastly
he shared there will be a community meeting on taxes Thursday at the Matteson
Community Center at 6pm. Assessor Willie Jones then shared the Bremen
Township window will be open until December 12th. Lastly, he shared if residents
are having difficulty paying their taxes they can apply for a 13 month payment
plan through the office of the Cook County Treasurer.

6. CITY ADMINISTRATOR'S REPORT - BRIAN D. MITCHELL, CITY ADMINISTRATOR

Administrator Mitchell shared as the Southcom 911 Center is preparing its facility along with the recent municipal agreements leadership roles are required including himself and Commissioner Chaney. Administrator Mitchell then shared the city will hold its Winter Wonderland Event December 13th 3pm to 6pm at the city pavilion. Lastly, he shared due to the 4extreme cold weather conditions the Fire Station located 4520 W. 175th Pl. and the Police Station located 3700 W. 175th St. are warming centers for those in need.

7. CITY CLERK'S REPORT – PATRICIA D. HUTSON, CITY CLERK

Clerk Hutson shared she stopped by the Community Recreation Center for the basketball tryouts and how wonderful it was to see the children and the volunteer coaches, some that she remembered as players years ago. She then shared the basketball season will begin in the coming weeks. Clerk Hutson then shared the recent Kick-Off of the City Wide Holiday Food Drive Sleigh in the lobby of City Hall. She thanked Mayor Ford, Ald. Davis, Hutson, Lockett Jr., Strothers and Attorney Murphey for joining her with their generous donations of non-perishables for the food drive. Clerk Hutson then shared the Illinois Tollway will participate at the Winter Wonderland by providing children's Safety ID's in addition to transponders. Clerk Hutson shared the Environment Commission will hold its Holiday House Decorating Judging December 18th for all who signed up for the competition. Clerk Hutson shared the 2026 Meetings and Holiday Schedule in the lobby and will be posted online in the coming week. Lastly, Clerk Hutson asked for a moment of silence for Former Fire and Police Commissioner Eddie Martin Jr. and Linda Coleman and city staff member and volunteer then wished everyone a Happy Holiday.

8. COMMITTEE REPORTS:

Finance, Insurance, & Risk Management – Alderman Anthony J. Davis, Chairman
(Committee Meeting – TBA)

- A. Approval - An Ordinance (O-26-25) Providing for the Tax Levy, Assessments and Collection of the Taxes for the Fiscal Year Beginning May 1, 2026 and Ending April 2027.

Alderman Davis motioned for City Council approval of an Ordinance Providing for the Tax Levy, Assessments and Collection of the Taxes for the Fiscal Year Beginning May 1, 2026 and Ending April 2027. Second by Alderman Hutson. Discussion – There was a brief discussion on the numbers for this item by Mayor Ford with the Director of Finance.

ROLL CALL VOTE:

Ayes: 4 Alderman Davis, Spivey, Hutson and Lockett Jr.

Nays: 1 Alderman Strothers

Abstain: 0

Absent: 0

Motion Declared Carried and Hereby Made a Part of the Original Journal of Proceedings this date.

Mayor Ford requested a side bar after the meeting with Alderman Strothers.

B. Approval - A Resolution Directing the County Clerk to Reduce the Amount Added to the City's Levy for Loss and Cost.

Alderman Davis moved for City Council approval of a Resolution Directing the County Clerk to Reduce the Amount Added to the City's Levy for Loss and Cost. Second by Alderman Hutson. Discussion - None

ROLL CALL VOTE:

Ayes: 5 Alderman Davis, Spivey, Hutson, Lockett Jr. and Strothers

Nays: 0

Abstain: 0

Absent: 0

Motion Declared Carried and Hereby Made a Part of the Original Journal of Proceedings this date.

C. Approval - Truth in Taxation

Alderman Davis moved for City Council approval of Truth and Taxation. Second by Alderman Lockett Jr. Discussion – None.

ROLL CALL VOTE:

Ayes: 5 Alderman Davis, Spivey, Hutson, Lockett Jr. and Strothers

Nays: 0

Abstain: 0

Absent: 0

Motion Declared Carried and Hereby Made a Part of the Original Journal of Proceedings this date.

D. Approval - Accounts Payables as of November 24, 2025.

Alderman Davis moved for City Council approval of Accounts Payables as of November 24, 2025 in the amount of \$368,071.10. Second by Alderman Spivey. Discussion – None.

ROLL CALL VOTE:

Ayes: 5 Alderman Davis, Spivey, Hutson, Lockett Jr. and Strothers

Nays: 0

Abstain: 0

Absent: 0

Motion Declared Carried and Hereby Made a Part of the Original Journal of Proceedings this date.

E. Approval - Accounts Payables as of December 8, 2025.

Alderman Davis moved for City Council approval of Accounts Payables as of November 24, 2025 in the amount of \$368,071.10. Second by Alderman Lockett Jr. Discussion – None.

ROLL CALL VOTE:

Ayes: 5 Alderman Davis, Spivey, Hutson, Lockett Jr. and Strothers

Nays: 0

Abstain: 0

Absent: 0

Motion Declared Carried and Hereby Made a Part of the Original Journal
of Proceedings this date.

Law, Ordinance, Government Operations & Contract – Alderman Tyrone K. Hutson,
Chairman
(Committee Meeting – TBA)

Alderman Hutson shared the Law and Ordinance Committee will meet in January regarding
Parking Permits and Truck ticketing fines.

Public Works and Utilities – Alderman Vincent E. Lockett Jr., Chairman
(Committee Meeting – TBA)

Alderman Lockett Jr. had No Report

Economic Development & Planning, Zoning & Development – Alderman Ricardo D. Spivey,
Chairman
(Committee Meeting – TBA)

Alderman Spivey had No Report

Education, Parks & Recs – Alderman Deidra N. Strothers, Chairman
(Committee Meeting – TBA)

Alderman Strothers shared information on Fall Parks Programs is online. She also shared she
recently attended the Park Board Meeting.

9. MOTION TO OPEN THE FLOOR TO THE PUBLIC

Alderman Lockett Jr. moved for City Council approval to open the floor to the
public. Second by Alderman Spivey. Discussion – None.

ROLL CALL VOTE:

Ayes: 5 Alderman Davis, Spivey, Hutson, Lockett Jr. and Strothers

Nays: 0

Abstain: 0

Absent: 0

Motion Declared Carried and Hereby Made a Part of the Original Journal
of Proceedings this date.

10. PUBLIC PORTION OF MEETING

Vincent E. Lockett Sr. thanked all who supported the Midwest Hawks Football and Cheer as they prepared for their upcoming competition in Tampa this weekend.

11. MOTION TO CLOSE FLOOR TO THE PUBLIC

Alderman Lockett Jr. moved for City Council approval to close the floor to the public. Second by Alderman Spivey. Discussion – None.

ROLL CALL VOTE:

Ayes: 5 Alderman Davis, Spivey, Hutson, Lockett Jr. and Strothers

Nays: 0

Abstain: 0

Absent: 0

Motion Declared Carried and Hereby Made a Part of the Original Journal
of Proceedings this date.

12. ALDERMANIC REPORTS

Alderman Strothers thanked both Assessors Brown and Jones for coming out to assist residents.

Alderman Spivey thanked Public Works and the Assessors then wished everyone a Merry Christmas.

Alderman Lockett Jr. thanked Public Works for their hard work, congratulated the Midwest Hawks as the head for their competition and then encouraged anyone who was

still interested in donating that donations will continuously be accepted for these programs.

Alderman Hutson Thanked Fire and Police Commissioner Fox and his family for the wreath donations in the 3rd Ward. He then shared the street repairs have been made on Sunset, Hollywood and John Ave. He then thanked Public Works for their hard work. Alderman Hutson read bible scripture John 4:19. Lastly, Alderman Hutson shared if you see something say something and call the non-emergency line 708-206-2889 and wished everyone a Happy End of Year 2025.

Mayor Ford shared he recently attended a prestigious Pass and Review ROTC presentation where there were over 100 high school students proudly participated. He thanked the staff and leaders of this Crete-Monee program for the invitation. Mayor congratulated Mrs. Buchanan on the completion of her CPA. Mayor then thanked all who participated with the Turkey Give-Away at the Amphitheater recently. Lastly, Mayor wished everyone a safe and holiday.

13. ADJOURNMENT

Alderman Lockett Jr. moved for City Council adjournment. Second by Alderman Davis. Discussion – None.

ROLL CALL VOTE:

Ayes: 5 Alderman Davis, Spivey, Hutson, Lockett Jr. and Strothers

Nays: 0

Abstain: 0

Absent: 0

Motion Declared Carried and Hereby Made a Part of the Original Journal of Proceedings this date.

The meeting adjourned at 7:46pm

Respectfully submitted by

Patricia D. Hutson, City Clerk, RMC, CMC

A handwritten signature in black ink, appearing to read "Patricia D. Hutson". The signature is fluid and cursive, with the first name being the most prominent.