



REGULAR CITY COUNCIL MEETING MINUTES

4200 W 183rd St. Country Club Hills, IL 60478

Monday, August 11, 2025 at 7:00 PM

1. CALL TO ORDER – JAMES W. FORD, MAYOR

A Regular Meeting of the City Council, City of Country Club Hills, Cook County, State of Illinois, was held in the City Hall 4200 W. 183rd Street at 7:03pm. The meeting was called to order by the Honorable James W. Ford, Mayor.

1a. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by the Honorable James W. Ford, Mayor.

2. ROLL CALL – PATRICIA D. HUTSON, CITY CLERK, RMC, CMC

Those on Roll Call answering present were:

Alderman Davis, Hutson, Lockett and Mayor James W. Ford

Alderman Strothers – Excused as absent

Also in attendance were City Treasurer Burris, City Administrator Mitchell, City Attorney and the Administrative Team.

3. INVOCATION – CLERGY OR DESIGNEE

The Invocation was presented by Pastor Anthony Tiller, City Fire and Police Chaplain and Pastor of Jeremiah Temple Int'l Church.

4. JOURNAL PROCEEDINGS

Approval of Meeting Minutes:

- A. Approval - Regular City Council Meeting Minutes - July 28, 2025

Alderman Davis moved for City Council approval of the Regular Meeting Minutes for 07.28.2025. Second, Alderman Lockett Jr. Discussion- None.

ROLL CALL VOTE: Ayes: 4 Alderman Davis, Spivey, Hutson, and Lockett Jr.
Nays: 0
Abstains: 0
Absent: 1 Alderman Strothers

Motion Declared Carried and Hereby Made a Part of the Original Journal of Proceedings this date.

5. COMMUNICATIONS AND REPORTS BY MAYOR FORD:

A. Introduction of the City of Country Club Hills - City Administrator Brian D. Mitchell
City Clerk, Patricia D. Hutson read the following statement introducing City Administrator Mitchell.

Good evening, everyone.

It is my pleasure to officially welcome and introduce the newest member of our leadership team, **Mr. Brian D. Mitchell**, who will serve as the **City Administrator for the City of Country Club Hills**.

Mr. Mitchell comes to us with vast experience, including 25 years in Government. His career in government began in Human Resources with Cook County Government. The last 15 years have been dedicated to local government in the role as Administrator. Most recently as Village Administrator of Glenwood, he made a lasting impact by **strengthening community engagement** and fostering a culture of **accountability** within local government operations. While Administrator for the Village of Matteson, he was accountable for Finance and Construction of the Matteson Community Center. He took on the challenge to improve the quality of life for residents, visitors and the business community.

Mr. Mitchell was appointed to the Governors State University Board of Trustees for a term of six years by Governor Pat Quinn. He served three of those years as the Board Chair.

As our City Administrator, Mr. Mitchell will be working closely with the Mayor, City Council, city staff, and residents to ensure that our community continues to grow stronger, more connected, and more vibrant.

Mr. Mitchell's demonstrated commitment to transparency, responsiveness and efficient services is exactly what we value here in Country Club Hills. We are confident that his leadership, vision, and dedication will help guide our city toward even greater success.

Please join me in extending a warm Country Club Hills welcome to our new City Administrator, **Mr. Brian D. Mitchell**.

B. Approval - Volunteer Commission Appointments

Pastor Gary Butcher - Pastoral Commission

Alesia Allen - Cultural Arts and Youth Commission

Vernette Hampton - Cultural Arts Commission

James Muhammad - Cultural Arts Commission

Mayor Ford welcomed the Volunteer Commissioners and asked City Clerk Hutson to come forward to swear them in. City Clerk Patricia D. Hutson then welcomed the Commission candidates and asked them to join together as she swore them into their respective Commissions. After swearing in the Commissioners Clerk Hutson then congratulated and welcomed them aboard. Mayor Ford then proceeded to ask each Commissioner to share a little about themselves.

Commissioner Butcher shared he has been a resident since 1989, he is a longtime pastor and he looks forward to working with the Pastoral Commission.

Commissioner Allen shared she is a 25+ year resident, raised her children here, a former member of the SD#160 School Board, a Principal, has volunteered in her community as a Youth Commissioner and looks forward to serving her community again.

Commissioner Hampton shared she is a 35+ year resident with three adult children, a retired music educator, enjoys dance and previously served on the Multi-Cultural Commission.

Commissioner Muhammad shared he has lived in Country Club Hills since 1995, his career has been in communications and journalism and would like to infuse Afrocentric perspectives to inform the residents.

Mayor Ford then asked for a motion to approve the newly sworn-in Commissioners.

Alderman Davis moved for City Council approval of the Newly Sworn in Commissioners. Pastor Gary Butcher - Pastoral Commission, Alesia Allen - Cultural Arts and Youth Commission, Vernet Hampton - Cultural Arts Commission, James Muhammad - Cultural Arts Commission. Second, Alderman Lockett Jr. Discussion - None.

ROLL CALL VOTE: Ayes: 4 Alderman Davis, Spivey, Hutson, and Lockett Jr.
Nays: 0
Abstains: 0
Absent: 1 Alderman Strothers

Motion Declared Carried and Hereby Made a Part of the Original Journal of Proceedings this date.

Pastor Gary Butcher - Pastoral Commissioner

Alesia Allen - Cultural Arts and Youth Commissioner

Vernette Hampton - Cultural Arts Commissioner

James Muhammad - Cultural Arts Commissioner

6. CITY ADMINISTRATOR'S REPORT – BRIAN D. MITCHELL, CITY ADMINISTRATOR

City Administrator Mitchell shared his recognition of the power of a great staff and how working together makes the difference in a successful municipality. City Administrator Mitchell thanked Police Chief White, Fire Chief Hullinger for their assistance and all Departments who are preparing in the upcoming Annual Back to School Parade August 16th. He then thanked Jerry Townsend for sharing the ongoing AT&T fiber optic project throughout the city. Administrator Mitchell shared with his experience he sees the path for economic growth and development in Country Club Hills. He then shared he is working on a date for Shred Day possibly in October. Information will be shared on the upcoming water bill. Lastly, he looks forward to making difference in Country Club Hills and providing a greater quality of life for the residents.

7. CITY CLERK'S REPORT – PATRICIA D. HUTSON, CITY CLERK

Clerk Hutson asked for a moment of silence as we extend condolences to the family of Dr. Amadougan, resident and former teacher in the district on the loss of her son Mr. A who was hit by a car on the north side. Clerk then shared the Tax Appeal window is open for Bremen Township until August 21st flyers are in the lobby and online. Rich Township offers a Pre Appeal for property Taxes. Our Annual Back to School Parade Saturday August 16th kicks off 10am at 183rd and Marycrest up the corridor of 183rd St to the Amphitheater campus where the city will have backpacks and some school supplies to start the school year. Clerk Hutson shared with the heightened political climate, we are all aware of the importance of voting. National Voter Registration Day September 16th. She shared City Hall will be closed Monday, September 1st, for the Labor Day holiday and will resume normal business hours Tuesday, September 2nd, at 8am. This will also extend refuse pickup from Friday 5th to Saturday the 6th. Clerk Hutson also thanked Administrator Mitchell and the department heads for their assistance in completing the New Residents packet. Lastly, Portia Lyons Cares Day Event is scheduled for September 12th. This program is in collaboration with resident Portia Lyons and the City of Country Club Hills.

8. COMMITTEE REPORTS:

Finance, Insurance, & Risk Management – Alderman Anthony J. Davis, Chairman
(Committee Meeting – TBA)

A. Approval - Accounts Payables Vouchers as of August 11, 2025

Alderman Davis moved for City Council approval of Accounts Payables as of August 11, 2025 in the amount of \$ 773,721.73. Second, Alderman Hutson. Discussion-None.

ROLL CALL VOTE: Ayes: 4 Alderman Davis, Spivey, Hutson and Lockett Jr.
Nays: 0
Abstains: 0
Absent: 1 Alderman Strothers

Motion Declared Carried and Hereby Made a Part of the Original Journal of Proceedings this date.

Law, Ordinance, Government Operations & Contract – Alderman Tyrone K. Hutson, Chairman
(Committee Meeting – TBA)

Alderman Hutson shared he no formal report as he is working on Ordinances with Attorney Murphey.

Public Works and Utilities – Alderman Vincent E. Lockett Jr., Chairman
(Committee Meeting – TBA)

A. Approval - The Award of the DCEO John Ave Water Main Replacement Project to M&J Underground, Inc for the Bid of \$327,583.00

Alderman Lockett Jr. moved for City Council approval of the Award of the DECO John Ave Water Main Replacement Project to J&J Underground, Inc. for the Bid of \$327,583.00. Second, Alderman Davis. Discussion- Alderman Lockett Jr. shared there will be a Public Information meeting Thursday August 28th from 6pm to 7pm at the City Pavilion.

ROLL CALL VOTE: Ayes: 4 Alderman Davis, Spivey, Hutson and Lockett Jr.
Nays: 0
Abstains: 0
Absent: 1 Alderman Strothers

Motion Declared Carried and Hereby Made a Part of the Original Journal of Proceedings this date.

Economic Development & Planning, Zoning & Development – Alderman Ricardo D. Spivey, Chairman (Committee Meeting – TBA)

Alderman Spivey asked everyone to continue to support city businesses. He then shared Shred Day will be coming soon.

Education, Parks & Recs – Alderman Deidra N. Strothers, Chairman (Committee Meeting – TBA)

No Report

9. MOTION TO OPEN THE FLOOR TO THE PUBLIC

Alderman Lockett Jr. moved for City Council approval to open the floor to the public. Second by Alderman Spivey. Discussions – None

ROLL CALL VOTE:	Ayes:	4 Alderman Davis, Spivey, Hutson and Lockett Jr.
	Nays:	0
	Abstains:	0
	Absent:	1 Alderman Strothers

Motion Declared Carried and Hereby Made a Part of the Original Journal of Proceedings this date.

10. PUBLIC PORTION OF MEETING

Clifton Graham, resident, shared revenue figures from the Windcreek Casino to several Southland municipalities. He then asked much Country Club Hills has received and what will the city do with the money?

Sequoia Williams, resident, shared she has continuously shared the problems at SD#160 from moldy bread to educational cuts. She then asked the elected officials to attend the next School Board Meeting August 19th. She shared the parents need help and the district is in disarray.

Portia Lyons, resident, thanked the Clerk for sharing information on Cares Day and then asked Alderman Hutson when the Sunset Lane project will begin.

11. MOTION TO CLOSE FLOOR TO THE PUBLIC

Alderman Davis moved for City Council approval to close the floor to the public. Second by Alderman Spivey. Discussions – None

ROLL CALL VOTE: Ayes: 4 Alderman Davis, Spivey, Hutson and Lockett Jr.
 Nays: 0
 Abstains: 0
 Absent: 1 Alderman Strothers

Motion Declared Carried and Hereby Made a Part of the Original Journal of Proceedings this date.

12. ALDERMANIC REPORTS

Alderman Spivey thanked everyone for coming out and asked everyone to support the Back to School Parade.

Alderman Davis thanked the Commissioners for volunteering and shared the importance of the Public Information Meeting August 28th.

Alderman Lockett Jr. thanked all of the Elected Officials and Commissioners for their service. He then shared with the warm weather to check on your neighbors and friends. Lastly, he encouraged everyone to work together to grow the city.

Alderman Hutson asked Director Jerry Townsend to share information on the Sunset project per Ms. Lyons comments. Director Townsend shared this program request was submitted to the state for DECO funding. The project has been approved and the city is awaiting the funding. He then shared the city had hoped to have received the funding however the city is still waiting and hope to start in very soon. Alderman Hutson thanked Director Townsend for his comments. Alderman Hutson proceeded to ask Public Works to fill all visible potholes as they see them. Alderman then shared bible verse Luke 6:28. Lastly, he shared if iyou see something say something by contacting the Country Club Hills anonymous tip line 708-206-2889.

13. ADJOURNMENT

Alderman Davis moved for adjournment. Second by Alderman Spivey, Discussions – None.

ROLL CALL VOTE: Ayes: 4 Alderman Davis, Hutson, Lockett and Strothers

Nays: 0
Abstains: 0
Absent: 1 Alderman Srothers

Motion Declared Carried and Hereby Made a Part of the Original Journal of Proceedings
this date.

The meeting adjourned at 7:46pm

Respectfully submitted by,

A handwritten signature in black ink, appearing to read "Patricia D. Hutson". The signature is fluid and cursive, with the first name "Patricia" being more prominent and stylized.

Patricia D. Hutson, City Clerk, RMC, CMC