

**CITY OF COUNTRY CLUB HILLS
NOTICE TO BIDDER**

The City of Country Club Hills is accepting bid proposals for fertilization services for the following 2025-2026 seasons, (May 1, 2025 through April 30, 2027), third season optional.

Bid packets with specifications are available at City Hall. Bids will be accepted until 10:00 a.m. on Monday, June 23rd 2025 at City Hall, 4200 West 183rd Street at which time they will be publicly opened and read. Bid proposals are to be sealed in an envelope, plainly marked as follows:

**"BID PROPOSAL - WEED CONTROL &
FERTILIZATION SERVICE"**

The City Council reserves the right to waive irregularities and accept the bid which appears to be in the best interest of the City. References required. Subcontracting is not permissible. Bids will not be accepted without the attached MBE/WBE participation completed.

By Order of the City Clerk

Patricia D. Hutson

City Clerk – RMC, CMC
City of Country Club Hills
4200 W. 183rd St.
Country Club Hills, IL 60478-2025
www.countryclubhills.org

Country Club Hills Fertilization Specifications

Fertilization is a part of an Integrated Pest Management program that provides health and economic benefits to a community. The IPM program can protect human health by surpassing weeds and pests that may carry allergens or disease pathogens, reduce human exposure to pesticides and reduces environmental pollution. The benefits include reducing pest damage, minimizing emergency repairs and by improving maintenance practices.

The contractor's personnel shall be trained in and knowledgeable of IPM practices and must be appropriately licensed and certified. Notification will be made to the City's authorized representative 48 hours prior to treatment and posting after completion of treatment unless it is an emergency situation. The contractor shall furnish the City with all pesticide application records, pesticide labels and Material Safety Data Sheets (MSDS).

Contract Period

May 01, 2025 through April 30, 2026 (third year is optional).

Work Site

See attached list of locations.

Definition

A pesticide is defined as a chemical used to prevent, destroy, repel or mitigate any pest that affects the landscape areas. A pest for purposes of this contract is an insect or a weed nuisance.

Health and Safety

The contractor shall observe all safety precautions throughout the performance of this contract. All work shall comply with applicable state and community safety and health requirements. The contractor shall assume full responsibility and liability for compliance with applicable regulations regarding the health and safety of personnel during the execution of the work.

All contractor personnel shall wear distinctive uniform clothing. All applicators will maintain a neat and professional image and will wear a company logoed uniform. All application vehicles will have the Company name clearly displayed.

The contractor shall determine the need for and provide any personal protective equipment required for the safe performance of the work. Protective clothing and equipment shall comply with the specific pesticide labels of the product.

Equipment - General

Application equipment shall be calibrated to deliver the desired rate of product and sized appropriate to turf area being treated. Tractors utilizing 3-point hitch granular spreaders and low volume booms, or ride-on/ stand-on type applicators shall be used for larger, open turf areas. Smaller turf areas shall be treated with hand spray liquid applications or push spreaders with working deflectors to ensure a consistent, uniform application and to help keep product out of off target areas.

Product Selection, Application Rates and Application Dates

Spring

Granular Fertilizer or liquid fertilizer and weed control.

Timing of Spring Application will be dependent on weather conditions but will not be completed until there is active broad leaf weed growth. Contractor must receive approval by authorized Country Club Hills representative prior to starting work.

Late Summer

A Granular Fertilizer and liquid weed control is recommended.

Mid-September is the targeted application period but actual application date will be dependent on weather conditions. Contractor must receive approval by authorized Country Club Hills representative prior to starting work.

Special Instructions for Community Park

This park must be treated between 11am and 2pm weekdays only. Treatment of park needs to be completed within one week of start date. Contractor must receive approval by authorized Country Club Hills representative prior to starting work.

Contact Tom Kopanski - Director of Public Works for questions. Tkopanski@countryclubhills.org

Specifications for 183rd Street Boulevards /Thoroughfares/ Parkways

A Country Club Hills representative will provide site map of this area. Turf care program for these areas only will consist of a total of 5 applications and will include the following:

Late Spring - Granular Fertilizer is recommended.
Early Summer - Liquid Weed Control is recommended. Mid
Summer - Liquid Weed Control is recommended.
Late Summer - Granular Fertilizer is recommended.
Late Summer - Liquid Weed Control is recommended.
Fall - Granular Fertilizer is recommended.
Fall - Liquid Weed Control is recommended.

Important

Area is to be kept weed free however weed control should not be blanket applied to each application. Entire turf area should be inspected but only those areas requiring weed control should actually be treated.

Posting, clean-up, impervious surfaces

Appropriate deflectors shall be used on granular application equipment to help keep product out of off target areas. Any granular material applied to impervious surfaces will be swept or blown back onto the target area.

Treatment Follow Up

14-21 days after application, a qualified company representative shall inspect the properties to ensure that the application has provided the desired results. A site inspection form (provided by contractor) shall be submitted to the park superintendent summarizing the results of the application. At that time, any re-application needed to achieve desired results will be completed at the contractor's expense.

Disclaimer

The City of Country Club Hills reserves the right to make changes to the site plan locations and the treatment applications to serve the best interest of the City.

EXHIBIT B

INSURANCE REQUIREMENTS

A. Minimum Scope of Insurance

Coverage shall be at least as broad as:

- I. Insurance Services Office Commercial General Liability occurrence form CG0001 (Ed. 11/85) and/or Owners and Contractors Protective Liability policy with the municipality stated as named insured; and,
2. Insurance Services Office form number CA0001 (Ed. 1/87) covering Automobile Liability; and,
3. Workers' Compensation as required by Illinois Law and Employers' Liability **insurance.**

B. Minimum Limits of Insurance

Bidder shall maintain limits no less than:

- I. Commercial General Liability: \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage. The general aggregate shall be twice the required occurrence limit. Minimum General Aggregate shall be no less than \$2,000,000.
2. Automobile Liability: \$1,000,000 combined single limit per accident for bodily injury and property damage.
3. Workers' Compensation and Employers' Liability: Workers Compensation limits as required by Illinois Law and Employers Liability insurance.

C. Deductible and Self-Insured Retentions

Any deductible or self-insured retention must be declared to and approved by the municipality. At the option of the municipality, either; the insurer shall reduce or eliminate such deductible or self insured retentions as respects the municipality, its officials and employees; or Bidder shall procure a bond guaranteeing payment of losses and related investigation, claim administration and defense expenses.

D. Other Insurance Provisions

The policies are to contain, or be endorsed to contain, the following provisions:

- I. General Liability and Automobile Liability Coverages

- a. The municipality, its officials, employees and volunteers are to be covered as insured as respects, liability arising out of activities performed by Bidder, products and completed operations of Bidder, premises owned, leased or used by Bidder or automobiles owned, leased, hired or borrowed by Bidder. The coverage shall contain no special limitations on the scope of protection afforded to the municipality, its agents, employees or volunteers.
- b. Where Bidder's liability exists, Bidder's insurance coverage shall be primary as respects the municipality, its officials, employees, and volunteers. Any insurance or self-insurance maintained by the municipality, its agents, employees or volunteers shall be in excess of Bidder's insurance and shall not contribute with it.
- c. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the municipality, its agents, employees or volunteers.
- d. Coverage shall state that Bidder's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

2. All Coverages:

Each insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, canceled, reduced in coverage or in limits except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the municipality.

E. Acceptability of Insurers

Insurance is to be placed with insurer with a Best's rating of not less than B+.

F. Verification of Coverage

Bidder shall furnish the municipality with certificates of insurance naming the municipality as an additional insured, and with original endorsements affecting coverage required by this clause. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates and endorsements may be on forms provided by the municipality before any work commences. The municipality reserves the right to request full certified copies of the insurance policies. Such certificate of insurance must contain a provision that in the event of cancellation, the City shall receive no less than thirty (30) days prior notice.

WEED CONTROL & FERTILIZATION SERVICE

Location	Address	2025	2026	2027 (optional)
CITY HALL	4200 183RD ST.	\$	\$	\$
AMPHITHEATER	4116 183RD ST.	\$	\$	\$

CONTRACTOR ACCEPTANCE OF AGREEMENT

Submitted by: _____

(Authorized Signature)

CITY OF COUNTRY CLUB HILLS ACCEPTANCE

Submitted by: _____

(Authorized Signature)

Lawn Fertilization & Weed Treatment Locations

Location	Address	2025	2026	Applications	
181st St Birm	181st & Cicero west to LaVergne				
183rd St Medians	183rd Cicero to Pulaski				
187th Baker vacant lot	187th & Baker				
Appletree Park	171st & Orchard				
Cambridge Retention Pond	½ block west of Pulaski				
Churchill Down Retention	181st & Cicero				
City Hall	4200 183rd St				
Community Park	175th & Maple				
Cypress Park	194th & Cypress Dr				
Retention Pond	177th near Pulaski				
Retention Pond	176th near Pulaski				
Entry Sign Hill	Cicero & Flossmoor				
Fawn Ridge Retention	179th & Cicero				
Fire Department	4350 183rd St				
Fire Dept./Storage Bldg	4520 175th St				
Two vacant lots	Hollywood & Cicero				
Independence Park	3800 175th St				
Kiwanis Park	180th & Patrick Ave				
Marycrest Lift Station	187th & Nightingale				
Fawn Ridge Lift Station	179th & Cicero				
Maple Ave & 186th Pl Pkwy	Maple Ave & 186th Pl Pkwy				
Mary Lakes Park	194th & Marycrest Dr				
Marycrest Park	184th & Marycrest DR				
Max Atkins Park	179TH & Maple				

Nob Hill Park	169th & Glen Oak				
Nob Hill Tower Park	Sunset Ridge & Glen Oaks				
Patrick Ave. Median	181st to 182nd Pl				
Police Department	3700 175th Pl				
Premier Estates Park	186th & Willow Ave				
Mary Lake Retention	190th Pl & Marycrest				
Amphitheater Retention	4116 183rd St				
Arboretum Walking Path	4116 183rd St				
180th St to LaVergne	180th St to LaVergne				
Kostner Ave Pipeline	179th to 182nd				
Right of Way East	Marycrest Dr				
Right of Way South	187th & Marycrest Dr				
Stelter Historic Farm	4600 183rd St				
Sunset Ridge Park	179th & Vista Dr				
Vacant Lot	4400 189th St				
Vacant Lot	East of 183rd St				
Water Dept/Operations Ctr	18300 Marycrest Dr				
Water Tower (Nob Hill)	4000 Pulaski & i80				
Water Tower (Operations)	183rd & Marycrest				
Water Tower & Retention	195th & Cypress				
Wilshire Blvd	Wilshire Blvd				
Wulf Park	186th-187th & Baker				