



ADDITION AND ALTERATION REQUIREMENTS AND PROCEDURES

Before Building Permit can be issued, it will be necessary to submit the following

1. Building Permits and applications properly filled in
2. One copy of a site plan showing:
 - a. Lot lines
 - b. Location of existing house
 - c. Location of new structure and distance from lot line on existing hose
 - d. Location of garage or accessory buildings
3. Blueprints or drawings and complete specifications of proposed addition/alterations with electrical outlets indicated.

Building Permits will not be issued unless ALL of the above requirements are complied with. Compliance with these requirements will minimize the time necessary to process a Building Permit. It will take approximately three (3) days to process a permit application provided the plans are complete.

ZONING INFORMATION

GARAGES:

- | | |
|----------|---|
| Size | One (1) story, 17'0" height limit, total 1,000 square feet of out buildings. The roof shall not extend more than two feet on any side. The minimum Size shall be eleven feet in width and twenty-two feet in length. |
| Setbacks | <ol style="list-style-type: none">a. <u>Side Yard</u>: There shall be provided a setback from the side lot line, a distance of 10% of the lot width measure across the lot at the front building line.b. <u>Rear Half of Rear Yard</u>: There shall be provided a setback of three (3) feet from the side of the lot line.c. <u>Rear Yard</u>: There shall be provided a setback of one-foot past easement from the rear lot line or 10' 0" |

No portion of a garage can be built within less than 1'0" of any easement. No eaves or Overhangs of any kind are allowed to project into any easement.

NOTES FOR CONTRACTORS

A. HOUSEKEEPING

The contractor shall maintain the premises of the building site during construction and shall remove all scrap and debris from site at the end of construction.

ADDITION AND ALTERATION REQUIREMENTS AND PROCEDURES

B. USE OF STREETS AND SIDEWALKS

The Contractors shall secure permission from the Country Club Hills Police at 798-3191 in routing all heavy construction equipment that is to be moved over City Streets.

C. STORAGE OF MATERIALS

The contractor shall see that building material is stored at the job site so as not to obstruct pedestrian traffic on public sidewalks or clear view of vehicular traffic at a corner. The contractor shall keep the public sidewalks clean of mud, dirt, stone, etc.

D. SAFETY MEASURES

It shall be the duty of all owners, contractors, builders or persons having control or supervision of any building or parts of buildings in the course of erection or any uncompleted structure to see that all stairways elevator openings, flues and all other openings in floors of the structures, manholes, catch basins, cisterns, etc., and all excavations adjacent to public streets or sidewalks shall be covered or properly protected. Safety measures shall be taken to safeguard the public against injury resulting from live boxes, live wires, power tools, insecure scaffolding, failing material, stacked or piled construction material and equipment or other hazards.

E. NOTIFICATIONS FOR INSPECTIONS

The contractor or owner by submitting the necessary inspection card shall notify the Building Department twenty-four (24) hours in advance, to inspect foundation forms prior to pouring concrete and forty-eight (48) hours in advance to make framing or structural inspections before walls and ceilings are covered. If work is not ready or is not approved, a fee of \$50.00 is charged for re-inspection.