



Illinois Environmental Protection Agency

Bureau of Water • 1021 N. Grand Avenue E. • P.O. Box 19276 • Springfield • Illinois • 62794-9276

Division of Water Pollution Control ANNUAL FACILITY INSPECTION REPORT

for NPDES Permit for Storm Water Discharges from Separate Storm Sewer Systems (MS4)

This fillable form may be completed online, a copy saved locally, printed and signed before it is submitted to the Compliance Assurance Section at the above address. Complete each section of this report.

Report Period: From March, 2017 To March, 2018

Permit No. ILR40 0177

MS4 OPERATOR INFORMATION: (As it appears on the current permit)

Name: City of Country Club Hills Mailing Address 1: 4200 West 183rd Street
Mailing Address 2: _____ County: Cook
City: Country Club Hills State: IL Zip: 60478 Telephone: 708 798-3932
Contact Person: Jerry Townsend Email Address: jtownsend@countryclubhills.org
(Person responsible for Annual Report)

Name(s) of governmental entity(ies) in which MS4 is located: (As it appears on the current permit)

Cook County

THE FOLLOWING ITEMS MUST BE ADDRESSED.

A. Changes to best management practices (check appropriate BMP change(s) and attach information regarding change(s) to BMP and measurable goals.)

- | | | | |
|--|--------------------------|---|--------------------------|
| 1. Public Education and Outreach | <input type="checkbox"/> | 4. Construction Site Runoff Control | <input type="checkbox"/> |
| 2. Public Participation/Involvement | <input type="checkbox"/> | 5. Post-Construction Runoff Control | <input type="checkbox"/> |
| 3. Illicit Discharge Detection & Elimination | <input type="checkbox"/> | 6. Pollution Prevention/Good Housekeeping | <input type="checkbox"/> |

B. Attach the status of compliance with permit conditions, an assessment of the appropriateness of your identified best management practices and progress towards achieving the statutory goal of reducing the discharge of pollutants to the MEP, and your identified measurable goals for each of the minimum control measures.

C. Attach results of information collected and analyzed, including monitoring data, if any during the reporting period.

D. Attach a summary of the storm water activities you plan to undertake during the next reporting cycle (including an implementation schedule.)

E. Attach notice that you are relying on another government entity to satisfy some of your permit obligations (if applicable).

F. Attach a list of construction projects that your entity has paid for during the reporting period.

Any person who knowingly makes a false, fictitious, or fraudulent material statement, orally or in writing, to the Illinois EPA commits a Class 4 felony. A second or subsequent offense after conviction is a Class 3 felony. (415 ILCS 5/44(h))

Jerry C Townsend
Owner Signature:
JERRY C TOWNSEND
Printed Name:

MAY 31, 2018
Date:
Director of Public Works
Title:

EMAIL COMPLETED FORM TO: epa.ms4annualinsp@illinois.gov

or Mail to: ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
WATER POLLUTION CONTROL
COMPLIANCE ASSURANCE SECTION #19
1021 NORTH GRAND AVENUE EAST
POST OFFICE BOX 19276
SPRINGFIELD, ILLINOIS 62794-9276

City of Country Club Hills

SUMMARY AND SCHEDULE OF PROPOSED BEST MANAGEMENT PRACTICES							
MINIMUM CONTROL MEASURE	PREVIOUSLY COMPLETED	MAR-18	MAR-19	MAR-20	MAR-21	MAR-22	MAR-23
A. Public Education and Outreach on Stormwater Impacts							
A1	Distribute Paper Material	X					
B. Public Involvement/ Participation							
B1	Public Panel	D					
B2	Educational Volunteer	X					
B7	Other Public Involvement	X					
C. Illicit Discharge Detection and Elimination							
C1	Storm Sewer Map Preparation	X					
C2	Regulatory Control Program	X					
C4	Illicit Discharge Tracing Procedures	X					
C5	Illicit Source Removal Procedures	X					
C7	Visual Dry Weather Screening	X					
D. Construction Site Storm Water Runoff Control							
D1	Regulatory Control Program	X					
D2	Erosion and Sediment Control BMP's	X					
D4	Site Plan Review Procedures	X					
D6	Site Inspection/Enforcement Procedures	X					
E. Post-Construction Storm Water Management							
E2	Regulatory Control Program	X					
E3	Long Term O&M Procedures	X					
E6	Post-Construction Inspections	X					
F. Pollution Prevention/Good Housekeeping							
F1	Employee Training	X					
F2	Inspection & Maintenance Program	X					
F3	Municipal Operations Storm Water	X					

A = Future Required Annual Activity

R = Future One-time Required Activity

D = Deferred Activity

X = Completed Activity

City of Country Club Hills

NPDES Permit No. ILR40 0177

Annual Facility Inspection Report Attachment 1

March 2017 to March 2018

May 31, 2018

Content:	Page Number:
Attachment Title Page	1
Item A: Description of Changes to BMPs	2
Item B: Status of compliance with permit conditions and assessment of minimum control measures	2
Item C: Results of information collected and analyzed, monitoring data (if any).	4
Item D: Summary of stormwater activities you plan to undertake during the next reporting cycle (and implementation schedule).	4
Item E: Notice that you are relying on another governmental entity to satisfy some of your permit obligations (if applicable).	4
Item F: List of construction projects that your entity has paid for during the reporting period.	5
Sample Documentation for Minimum Control Measures	6+

Any questions or comments regarding this report shall be directed to either of the following:

Mr. Jerry Townsend, City of Country Club Hills, Director of Public Works
(708) 798-3392 or jtownsend@countryclubhills.org

Mr. Michael Spolar, Robinson Engineering, Ltd.
(708)210-5696 or mspolar@reltd.com



City of Country Club Hills, NPDES Permit No. ILR40 0177
Annual Facility Inspection Report – Attachment 1

March 2017 to March 2018

May 31, 2018

Item A: Description of Changes to BMPs

The City has no changes to its BMPs during this cycle as follows:

**Item B: Status of compliance with permit conditions
and assessment of minimum control measures**

The City believes that the BMPs completed within the reporting period are appropriate for the permit conditions. The status of each BMP is as follows:

Public Education and Outreach

A.1: Distributed Paper Material

For this reporting cycle, the City provided information on the impacts of stormwater discharges, stormwater pollution prevention, and whom to contact regarding illicit discharges.

Public Participation and Involvement

B1: Public Panel

For this reporting cycle, the City deferred the public hearing to Summer of 2018.

The Environmental Commission is responsible for many important functions in the City, including sponsorship of the annual Beautification Awards program, Earth Arbor Day program, and Holiday House Decorating Contests. This commission also provides educational programs and materials to support recycling, reviews and supports environmentally-sound developmental plans for the City, and provides educational programs and materials that support prudent use of land and materials.

B2: Educational Volunteer

The Fish commission in Country Club Hills is responsible for studying and charting the more-than thirty lakes and ponds in Country Club Hills. With knowledge of the different species of fish inhabiting each of these bodies of water, the Commission encourages clean family fun by working with City, County, and State groups in coordinating City fishing programs.

B7: Other Public Involvement

The Plan Commission develops The Comprehensive Plan and Land use map for the City and provides guidance to property owners, developers, and citizens regarding land use. They also review all development plans, and make recommendations to the City Council. The Plan Commission meets on the first Tuesday of each month at City Hall at 7:00 p.m.

Illicit Discharge Detection and Elimination

C1: Storm Sewer Map Preparation

The City's Storm Sewer Map is annually reviewed and updated if necessary. No update were performed during this reporting period.

C2: Regulatory Control Program (Ordinance)

The MWRD ordinance prohibits any person to discharge sewage, industrial wastes, or other wastes of any kind into any waters of the State of Illinois under their jurisdiction.

C4: Illicit Discharge Tracing Procedures

At the time the dry weather inspections of pipes, drainage structures, and stream reconnaissance, the City did not observe any illicit discharges. City Staff attended a training seminar on March 22, 2018.

C5: Illicit Source Removal Procedures

The City has a procedure for removing Illicit discharges identified in C4.

C7: Visual Dry Weather Screening

The City performed dry weather Outfall Inspections during this reporting cycle and received training on inspection procedures on March 22, 2018.

Construction Site Runoff Control

D1: Regulatory Control Program

A City Ordinance requires construction sites to manage stormwater runoff by a permit process through their Building Department. Copy of Ordinance is provided.

D2: Erosion and Sediment Control BMPs

Erosion and Sediment Control BMPs are required through the building permit application. These requirements are enforced through the plan review process.

D4: Site Plan Review Procedures

Development projects are reviewed under local and District guidelines by City Staff and engineering consultants, especially regarding stormwater and erosion and sediment control measures. Projects over one acre are required to obtain a Notice of Intent prior to construction. A SWPPP is required with plan sets.

D6: Site Inspection/Enforcement Procedures

Weekly inspection reports are required from developers of active projects. Periodic or unannounced audit inspections are conducted by the City or its consultant as needed. However, there were no site improvements within the City that required site inspections.

Post-Construction Runoff Control

E2: Regulatory Control Program

The City has a Property Maintenance Code to govern post-construction runoff control.

E3: Long Term O & M Procedures

The City has a Property Maintenance Code to govern post-construction runoff control.

E6: Post-Construction Inspections

The City has a Property Maintenance Code to govern post-construction runoff control.

Pollution Prevention and Good Housekeeping

F1: Employee Training

City staff attended a MS4 Compliance Seminar on March 22, 2018.

F2: Inspection and Maintenance Program

Routine maintenance results in debris that requires disposal. The City has used oil disposed of by a licensed waste company. The debris collected from street sweeping and sewer cleaning is sent to a sanitary land fill. Wood Chips are recycled. The City hires contractors to maintain ditches, mow grass, and maintain ponds.

F3. Municipal Operations Storm Water

The City performs a MS4 evaluation of their public works and municipal facilities.

Item C: Results of information collected and analyzed, monitoring data (if any).

No Events

Item D: Summary of stormwater activities you plan to undertake during the next reporting cycle (and implementation schedule).

See the attached Summary that is numbered to correspond with the original Notice of Intent.

Item E: Notice that you are relying on another governmental entity to satisfy some of your permit obligations (if applicable).

The City does not rely on any other government entity to satisfy NPDES permit obligations at this time.

Item F: List of construction projects that your entity has paid for during the reporting period.

The following is a list of contracts that the City let and constructed during this reporting period:
2017 CDBG Street Resurfacing Program.
Fire Station Parking Lot Improvements

Sample Documentation for Minimum Control Measures





The remaining sheets in this report include some available documentation for various Best Management Practices discussed under Item B.












COUNTRY CLUB HILLS
2018
COMMUNITY EVENT CALENDAR



City of Country Club Hills 2018 Event Schedule

Event Dates:	Event:	Time:	Site:	Special request And (or) Security:	Day of Event Contact
Sunday Feb. 4 th	 OAK Victory Center Super bowl Party	2-4:00pm	Victory Center	No CSO Pictures	L. Coleman L. Braun
Saturday Feb 3rd	Father & Daughter Sweet Heart Ball	6-9pm	City Hall	Pictures	Chris Holly Davis
Saturday Feb. 17th	 CCH Black History Program	3-5:00pm	Hillcrest high School	Yes CSO Channel 4 DPW	J. Wade 708-359-6970
Saturday March 24th	 Easter Spring Fling/Arbor Day	10-1:00pm	City hall	1-CSO Channel 4	J.Wade 708-359-6970
Wednesday April 11 th	Senior Commission Taste of the Hills	12noon-3pm	City Hall room 105/106	Channel 4	Linda B Oak
Friday April 20 th	EDC Shred Day	9-1pm	Theater Parking lot	Channel 4	Jennie B. 708-751-3257
Friday May 11 th	CCH Cares Day 	10-1:00pm	Theater Lot	Channel 4 Police Car Pictures Fire truck	Portia Lyons 799- 6001
Saturday May 5 th	Mother & Son Dance	6-9:00pm	City hall R/R with Dawn 10/31/12	Yes CSO Channel 4 And Pictures	Youth Commission J. Wade 466-2762
May 19 th	Miller Pond Grand- opening	6am-3pm	Miller Pond 187 Welch Way	DPW CSO CH. 4	David M.708- 798-1791 J. Wade

Monday, May 28th	Memorial Day	11-1pm	City Hall 15 min lot	Video Channel 4	J wade
Wednesday June 13 th	 Senior Health Fair	Time: 10-2:00pm	Pavilion	Yes CSOs' Parking CH 4 Theater parking	L. Braun Oak
Wednesday July TBA	Polynesian Review Luau	12-3pm	Pavilion		L. Braun
Tuesday July 4th	 Fire Works Theater Campus	Time: TBD	Theater	Yes CSO & police Channel 4	Dan Barr 473-8441
Saturday July 7 th	 Mary B. Smith Brain Tumor Awareness Foundation Walk	7:00am-Noon	Community Park, 175 th Will speak w/D Röss	Yes CSOs' Channel 4	D Ross Tiffany Woodson 773-791-4412
Wednesday July 11th	EDC Shred Day	9-1pm	Theater Parking Lot	Channel 4	Jennie B. 708-751-3257
Tuesday August 7th– September 25 th Every Tuesday	 Senior Bid Whist 9 wks	6-9:00pm	Oak City hall	Channel 4 Pictures	L. Braun 473-7083 Oak
Saturday August 4 th	 City Wide Garage Sale	8-3:00pm	City Wide	Thought you should know	J Wade 708-359-6970
Saturday August 18 th rain date 25 th	Back to School parade	Set-up 7am Event 10-1pm	City Hall and Theater lot Parade route 183 rd City hall	Police, Explorers, and Fire Channel 4	J. Wade 708-359-6970

Event Dates:	Event:	Time:	Site:	Special request And (or) Security:	Day of Event Contact
Saturday September 15th	Multicultural Festival	12-5pm	Theater campus	DPW	J Wade
Wednesday September 12th	Senior Fish Fry	12noon-3pm	Pavilion 105/106	Channel 4	L.Braun J.Wade
Saturday October TBA	 Beautification Awards	11:00am	Pavilion	Yes CSO's Channel 4	J. Wade 473-0497 Environmental
Wednesday October 31st	 CCH Autumn Festival & Haunted Grove	Time: 5pm- 9pm	Trail, Theater campus	Yes CSOs' and explores Buses Channel 4	J. Wade
Friday November TBA	 Senior Thanksgiving Luncheon	11:00am	Hillcrest High School	Yes CSOs' Channel 4	J. Wade Oak L. Braun LColeman
Saturday November 3rd	EDC Shred Day	9-1pm	Theater Lot		Jennie B 708- 751-3257
Saturday December 1st	 Santa's Visit/ Winter Fest	3-5pm	Pavilion /theater campus	CSO On duty Channel 4	J. Wade

Stormwater Pollution Prevention Program

Did you know that dumping one quart of motor oil down a storm drain contaminates 250,000 gallons of water?

Everything that goes into the storm drain winds up in our creeks, streams and lakes!

What is a storm drain?

A storm drain is a pipe and culvert system (ditches and swales) that collects and carries rainwater from streets, yards, parking lots and roof tops and discharges it untreated into creeks, streams and lakes.

Many people believe that storm drains are connected to sanitary sewer systems and that storm water is treated at sewage treatment plants. This is NOT true!

Storm water is not treated. Everything that goes into storm drains such as trash, pesticides, paint, chemicals, motor oil, grease, leaves, soil deposits, and any other solids or liquids transportable by water ends up in our creeks, streams and lakes when then become polluted.

Here is what you can do to help:

- **Your Vehicle...**
Recycle used motor oil and antifreeze. The Environmental Protection Agency (EPA) estimates that each year 180 million gallons of used motor oil gets dumped into storm drains or into the ground. Use a shutoff nozzle when washing your car. Use water and cleaner sparingly and use biodegradable products.
- **Your Yard and Garden...**
Use organic fertilizers whenever possible. Read labels of pesticides and fertilizers carefully. Use them sparingly and following directions. Store chemicals in a safe place and dispose of unwanted chemicals at a hazardous collection location.
- **Your Home...**
Buy products labeled "non-toxic". Never put unwanted hazardous material in a trash can. Take them to a local collection site for safe disposal. Make it a habit to recycle reusable materials.

Who to Contact:

Call the City of Country Club Hills at 708.798.2616 to report misuse of storm drains or to report a spill or discharge into a storm drain.

Call the South Suburban Mayors and Managers Association at 708.206.1155 for information on dates and locations of household hazardous waste collection sites for safe disposal of paint, pesticides and other hazardous products.

Call your private scavenger service for information on recycling cans, paper and plastics.

Help keep our creeks, streams and lakes POLLUTION FREE!

Widespread water pollution comes from all areas within the City. Non-point source pollution comes from these and many other sources such as:

- Automobile leaking oil and grease, vehicle exhaust and brake lining residue.
- Trash and litter, leaves, lawn clippings and organic matter.
- Household cleaners and solvents.
- Lawn and garden care products, such as pesticides, herbicides and fertilizers.

Non-point source pollution is ranked as the highest ecological risk that impacts our region. Many pollutants like motor oil, pesticides and paint are carelessly dumped into storm drains by people.

Non-point source pollution poses a significant threat to birds, fish and other aquatic life that live in our local creeks, streams and lakes.





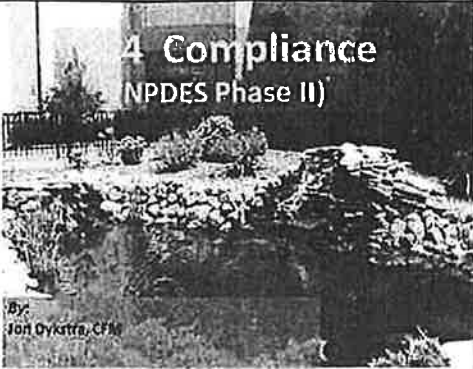
**National Pollutant Discharge Elimination
System (NPDES) Phase II**

MS4 Compliance Seminar Agenda
September 29, 2016

- 1. MS4 Compliance Introduction**
- 2. Six (6) Minimum Control Measures Refresher**
 - a. Public Education and Outreach**
 - b. Public Participation / Involvement**
 - c. Illicit Discharge Detection and Elimination**
 - d. Construction Site Runoff Control**
 - e. Post-Construction Runoff Control**
 - f. Pollution Prevention / Good Housekeeping**
- 3. New Permit Changes and Compliance**
- 4. Inspections**
 - a. Types**
 - b. How to...**
 - c. Documenting / Form Completion**
 - d. Monitoring**
- 5. Questions**



4 Compliance (NPDES Phase II)



By:
Jon Dykstra, CFM

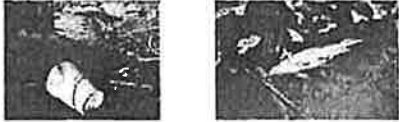
Robinson

Background

- Jon Dykstra – Senior Engineer
- **Robinson Engineering, Ltd.**
 - Main Office – South Holland, IL
 - 6 Locations In IL and IN
 - ±170 Employees
 - 60+ Serve as Municipal Engineer
 - 90+ Communities Served

3/22/18 Robinson 2


Purpose



- Meeting the 6 Minimum Control Measures
 - New Permit Changes and Compliance
 - Inspections and Monitoring
 - Annual Reports

3/22/18 Robinson 3

Why is the Stormwater Phase II Program Necessary?




2000

"According to the 2000 National Water Quality Inventory... approximately 40% of surveyed U.S. waterbodies are still impaired by pollution and do not meet water quality standards. A leading source of this impairment is polluted runoff...[Many waterbodies] are affected by urban/suburban stormwater runoff." - USEPA

3/22/18 Robinson 4

Why is the Stormwater Phase II Program Necessary?



2017

"According to the *National Rivers and Streams Assessment 2008-09*, 46% of rivers and stream miles are in poor biological condition: phosphorus and nitrogen are the most widespread of the chemical stressors assessed."

"The *National Lakes Assessment 2012* finds that 23% of the nation's lakes are hypereutrophic (i.e., with the highest levels of nutrients, algae and plants). Phosphorus and nitrogen are the most widespread stressors in lakes."

National Water Quality Inventory Report to Congress

3/22/18 Robinson 5

Who is covered by the Phase II Final Rule?

The final rule "automatically" covers two classes of stormwater discharges on a nationwide basis:

- 1) Operators of **small MS4s** located in "urbanized areas" as delineated by the Bureau of Census. A "small" MS4 is any MS4 not already covered by Phase I of the National Pollutant Discharge Elimination System (NPDES) stormwater program.
- 2) Operators of **small construction activities** that disturb equal to or greater than 1 (one) and less than 5 (five) acres of land.

3/22/18 Robinson 6



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WEATHER WARNING

CALENDAR OF EVENTS

June 2018						
S	M	T	W	T	F	S
			1	2		
3	4	5	6	7	8	9

PUBLIC WORKS

Country Club Hills Public Works Department

The Mission of the Country Club Hills Public Works Department is to provide prompt response of services based upon the needs of our residents as set forth in the policies and ordinances established by the Mayor and the City Council. Tasks are carried out through the collective efforts of a professional workforce and contractors.

Responsibilities

- Roadways and sidewalks
- Events setup & cleanup
- Snow plowing
- Senior residential snow plowing
- Building maintenance
- Grounds maintenance
- Park maintenance & cleanup
- Parkway maintenance
- Street sweeping
- Vehicles and equipment maintenance

Information
Sep. 12
Cost-Free Housing Seminar
View All Upcoming Events

Monday – Friday
8:00 am – 5:00 pm

Contracted Services

Right-of-Way and City properties are maintained through landscapers. Tree cutting services including the emerald ash borer program.

Garbage Services

Garbage removal and curbside recycling service for all single-family homes is contracted by Homewood Disposal throughout the City. Multi-family housing developments are privately contracted so in that case contact your homeowners association.

Household Garbage

- Household garbage is picked up weekly on your regular day.
- Each home in the city has received, at no extra cost, a 95-gallon garbage cart which is on wheels and has a lid to prevent garbage from blowing out.
- Additional carts are also available to rent from us. See our online order form section to the left.
- Garbage may also be placed in garbage bags or your own 35-gallon cans (up to 3 per week) as long as each weighs no more than 50 pounds each.

Yard Waste

- Yard waste season is April 1st – November 30th each year.
- Grass clippings, leaves, branches, etc. are considered yard waste (no dirt or rock).
- Based on an Illinois State Law, yard waste must NOT be mixed with your garbage.
- All yard waste must be placed in brown paper yard waste bags. Each bag must have a yard waste sticker attached to it for pickup. Bags and stickers can be found at most local grocery and hardware stores.
- Large (95 gallon) yard waste carts on wheels are also available to rent.
- Branch Pickup: Branches should be cut into 3 – 4 foot lengths and be no wider than 6 inches in diameter. Branches can be placed in the yard waste bag or put in reasonable sized bundles tied with

- Large (95 gallon) yard waste carts on wheels are also available to rent
- Branch Pickup: Branches should be cut into 3 – 4 foot lengths and be no wider than 6 inches in diameter. Branches can be placed in the yard waste bag or put in reasonable sized bundles tied with twine or string. Each bundle placed outside the yard waste bag must have a yard waste sticker attached in order to be picked up.

Recycling

- Recyclables are picked up every other week on your regular pickup day. Check the schedule through the link below.
- Each home in the City has been provided with a brown 65-gallon recycle cart for recyclables. This cart should be used for recyclables only, no garbage or yard waste.
<http://mydisposal.com/town/country-club-hills/>

Note: Please do not put your garbage cans or recycling bins in the street but at the edge of the curb. They interfere with snow plows, traffic, and street sweeping.

Snow Plan & Response

Snow plowing is part of the snow removal plan that goes into effect after an accumulation of one inch of snow. No cars are to be parked on this street at this time. The City also prohibits parking on the street from 3 to 6 a.m., regardless of snow.

All main streets receive first priority to open access to the neighborhoods. After all streets of the City are plowed through one time, secondary streets and dead-end streets are plowed. After full access is achieved, the plow returns to do curb-to-curb scrapes.

Residents and plowing services should not stack snow around fire hydrants or on the sidewalks. Please help us keep fire hydrants visible. Do not put your garbage cans or recycling bins in the street. They can interfere with the snowplow and the street sweeper.

Flood Information

Flood Information

Your property may be high enough that it has not ever flooded. However, it can still be flooded in the future because the next flood could be worse. If you are in the floodplain, the odds are that someday your property will be damaged. Here are some facts how to protect your home from flooding.

City Flood Services: The first thing you should do is check your flood hazard. Flood maps and flood protection references are available at the Grande Prairie Public Library. You can also visit the Building Department at City Hall to see if you are in a mapped floodplain. If so, they can give you more information, such as depth of flooding over a building's first floor and past flood problems in the area.

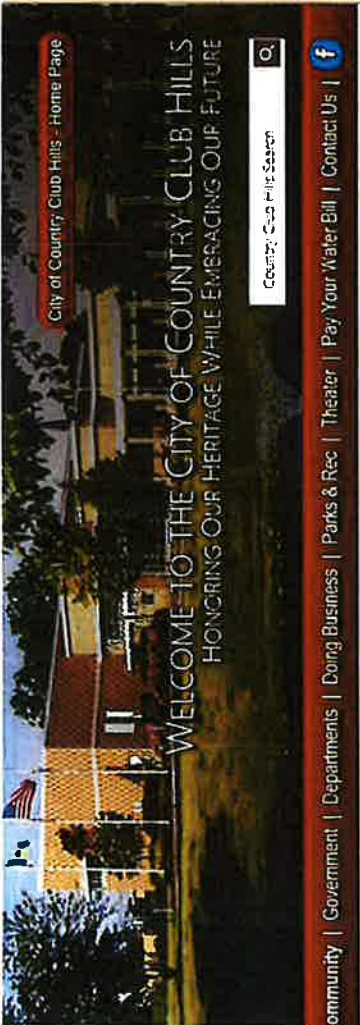
If requested, the Public Works Department will visit a property to review its flood problem and explain possible ways to stop flooding or prevent flood damage. These services are free. If you are in a floodplain or have experienced a flood, drainage or sewer backup problem, check out these sources of assistance.

What You Can Do: Several of the City's efforts depend on your cooperation and assistance. Here is how you can help:

- * Do not dump or throw anything into the ditches or streams. Dumping in our ditches and streams is a violation of the City. Even grass clippings and branches can accumulate and plug channels. A plugged channel cannot carry water and when it rains the water has to go somewhere. Every piece of trash contributes to flooding.
- * If your property is next to a ditch or stream, please do your part and keep the banks clear of brush and debris. The City has a stream maintenance program which can help remove major blockages such as downed trees.
- * If you see dumping or debris in the ditches or streams, contact the Public Works Department or Police.

Parkway Trees

Periodically the Public Works Department or contractors trim low hanging branches from the parkway trees as well as trees overhanging sidewalks or streets for safety reasons. This helps prevent broken mirrors, smashed windshields and other hazards to vehicles that must travel along the curbs, such as Post Office vehicles, street sweepers, emergency vehicles and delivery trucks. We suggest that



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CODE ENFORCEMENT

All properties located within the City limits must be properly maintained according to the guidelines that have been outlined in the City's Property Maintenance Code. If code violations are cited, the inspector will indicate the remedies necessary to comply with the City's codes and specify the time frame in which the necessary repairs must be made. It is a violation of the City's Property Maintenance Code for any property to be sold, transferred, leased or otherwise disposed of until the provisions of the compliance order or notice of the violation are in compliance.

General Requirements

Exterior surfaces must be protected from wind, rain and snow by painting, staining, sealing, siding or the use of other weather tight materials to prevent deterioration.

Fences, garages, sheds retaining walls and refuse enclosures must be structurally sound and free of loose, bent, broken, deteriorated or missing materials.

Grass shall be kept and maintained lower than eight inches.

CALENDAR OF EVENTS						
<<	June 2018	>>				
S	M	T	W	T	F	S
			20	21	22	23
					29	30
						1
						8
						15
						22
						29
						6
						13
						20
						27
						4
						11
						18
						25
						2
						9



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CodeRED
WEATHER WARNING*

CALENDAR OF EVENTS

June 2018						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9

PLAN

The Plan Commission develops The Comprehensive Plan and Land use map for the City and provides guidance to property owners, developers, and citizens regarding land use. They also review all development plans, and make recommendations to the City Council. The Plan Commission meets on the first Tuesday of each month at City Hall at 7:00 p.m.



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ENVIRONMENTAL

The Environmental Commission is responsible for many important functions in the City, including sponsorship of the annual Beautification Awards program, Earth Arbor Day program, and Holiday House Decorating Contests

This commission also provides educational programs and materials to support recycling, reviews and supports environmentally-sound developmental plans for the City, and provides educational programs and materials that support prudent use of land and materials.

Several years ago, the Environmental Commission came together with Mayor Dwight W. Welch in the planning of our beautiful City Arboretum and the development of our numerous city-wide planters, both of which have made our residents more aware of their environment and increased our City's overall aesthetic beauty.

CALENDAR OF EVENTS

June 2018						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9

WEATHER WARNING*

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 Est. 1958
The Crossroads of Opportunity

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CodeRED
 WEATHER WARNING

CALENDAR OF EVENTS

June 2018						
S	M	T	W	T	F	S
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FISH COMMISSION

The Fish commission in Country Club Hills is responsible for studying and charting the more-than thirty lakes and ponds in Country Club Hills. With knowledge of the different species of fish inhabiting each of these bodies of water, the Commission encourages clean family fun by working with City, County, and State groups in coordinating City fishing programs.

**CITY OF COUNTRY CLUB HILLS
REGULAR MEETING**

**Monday April 24, 2017
7 P.M.
AGENDA**

1. **Call to Order** **James W. Ford, Mayor**
- 1a. **Pledge of Allegiance**
2. **Roll Call:** **Deborah McIlvain, City Clerk**
- 2a. **Invocation**
3. **Journal of Proceedings:**
 - A. **Approval of Minutes**
 1. **Regular City Council Meeting – April 10, 2017**
4. **Communications and Reports by the Mayor:**
 - A. **Proclamation – Arbor Day – April 28, 2017**
 - B. **Approval – Commission Volunteer Appointments –**
 1. **Crystal Stokes – Youth Commission**
 2. **Carlos Jones – Fish Commission**
 3. **Miguel Atkins – Cultural Arts Commission**
 4. **Kristin Atkins - Cultural Arts Commission**
 5. **Kevin Davis – Economic Development Commission**
 6. **Denise Garrett – Public Access Cable Commission**
5. **City Collector’s Report**
6. **City Clerk’s Report**
7. **Committee Reports**
 - I. **Finance Committee:** **Alderman Davis, Chairman**
(Committee Meeting May 4, 2017 5:00 pm)
 - A. **Approval of Vouchers –April 24, 2017**
 - II. **Law, Ordinance, Government Operations & Contract Compliance (Committee Meeting -TBA)** **Alderman Evans, Chairman**

- III. Public Works and Utilities: Alderman Glispie, Chairman**
(Committee Meeting - May 15, 2017 5 pm)
- A Approval - : 2017/2018 City Bids**
1. Aquatic Weed Control - Eternally Green \$4,600.00
 2. City Building Landscape Maint. – Allscape, Inc. \$21,875.00
 3. Comfort Station & Handwashing –Service Sanitation – various rates
 4. Flower Planter Maint. – Semmer Landscape - \$18,200.00
 5. Park Landscape Mowing Maint. – Property Care Mgmt. - \$49,000.00
 6. Lawn Fertilization – Eternally Green - \$13,671.40
 7. Right-of-way Mowing - Ms. Belle’s Property Mgt. - \$76,777.33
- B. Approval - An Ordinance Amending Various Subsections of Section 18.4.01 of Article 4, “Charges, Fees, Rates, and Penalties”, of Chapter 18, “Combined Water & Sewer System Refuse and Scavenger Collection” of the Country Club Hills Code**
- IV. Economic Development & Planning, Zoning Development Alderman Spivey, Chairman**
(Committee Meeting - TBA)
- A. Approval - A Resolution Approving the Development and Economic Incentive Agreement Between the City of County Club Hills and the Country Club Hills Plaza, LLC And Country Club Hills Lot 17, LLC**
- B. Approval – An Ordinance Abating Certain Real Estate Property Taxes (Country Club Hills Plaza LLC/Country Club Hills Lot 17, LLC)**
- V. Insurance , Risk Management, and Personnel Alderman Lockett., Chairman**
(Committee Meeting –TBA)
- 8. Motion to Open Floor to the Public**
- 9. Public Portion of Meeting**
- 10. Motion to Close Floor to the Public**
- 11. Aldermen Reports**
- 12. Adjournment**

**CITY OF COUNTRY CLUB HILLS
REGULAR MEETING
Monday June 12, 2017
7 P.M.
AGENDA**

1. **Call to Order** **James W. Ford, Mayor**
- 1a. **Pledge of Allegiance**
2. **Roll Call:** **Deborah McIlvain, City Clerk**
- 2a. **Invocation**
3. **Journal of Proceedings**
 - A. **Approval of Minutes –**
 1. **Administrative Meeting- May 15, 2017**
 2. **Regular City Council Meeting – May 22, 2017**
4. **Communications and Reports by the Mayor:**
 - A. **Approval – An Ordinance Amending Chapter 13 of the Country Club Hills City Code**
 - B. **Approval- An Ordinance Amending Chapter 7, “Miscellaneous Offenses” Article 5, “Nuisances” of the Country Club Hills Municipal Code**
5. **City Treasurer’s Report –April 2017** **Argie Johnson-Martin, City Treasurer**
6. **City Clerk’s Report**
7. **Committee Reports**
 - I. **Finance Committee:** **Alderman Lockett, Chairman**
(Committee Meeting June 22, 2017)
 - A. **Approval – Vouchers June 12, 2017**
 - B. **Approval– An Ordinance Providing for the Issuance of Not to Exceed \$22,000,000 General Obligation Refunding Bonds for the Purpose of Refunding Certain Outstanding General Obligation Bonds of the City, Providing for the Levy and Collection of a Direct Annual Tax Sufficient to Pay Said Bonds, Authorizing the Sale of Said Bonds to the Purchasers Thereof, and Providing for the Execution of an Escrow Agreement in Connection With Such Issuance**
 - II. **Law, Ordinance, Government Operations & Contract Compliance (TBA)** **Alderman Glispie, Chairman**
 - III. **Public Works and Utilities:** **Alderman Davis, Chairman**
(Committee Meeting TBA)
 - A. **Approval – Bid Recommendation – Fire Station 2 Driveway Project**
 - B. **Approval – An Ordinance Providing for Traffic Regulation on Harvard Lane**
 - C. **Approval - Intergovernmental Agreement Between The Village of Hazel Crest and The City of Country Club Hills Crawford Avenue at 183rd Street Project**

- D. Approval – Resolution for Maintenance \$234,000 – 2017/2018 MFT Program**
- IV. Economic Development, Planning, Zoning Development** **Alderman Spivey, Chairman**
(Committee Meeting - TBA)
- A. Approval– An Ordinance Annexing and Zoning Certain Property to the City of Country Club Hills (4950 West 173rd Street/P.I.N. 28-28-409-019-0000)**
- V. Insurance , Risk Management, and Personnel** **Alderman Evans., Chairman**
(Committee Meeting –TBA)
- A. Approval – Employee Benefit Group Insurance Renewal Health (BCBS), Dental (Principal Group), Vision (Ameritas), Group Life and AD&D, Group STD, Group LTD, Group Supplemental Life and AD&D, and Group Supplemental LTD (Unum)**
- 8. Motion to Open Floor to the Public**
- 9. Public Portion of Meeting**
- 10. Motion to Close Floor to the Public**
- 11. Aldermen Reports**
- 12. Adjournment**

CHAPTER 16
STORMWATER AND FLOODPLAIN MANAGEMENT

ARTICLE 4
ILLICIT DISCHARGES AND CONNECTIONS

16.4.01 PURPOSE/INTENT

The purpose of this ordinance is to provide for the health, safety, and general welfare of the citizens of Country Club Hills through the regulation of non-stormwater discharges to the storm drainage system to the maximum extent practicable as required by federal and state law. This ordinance establishes methods for controlling the introduction of pollutants into the municipal separate storm sewer system (MS4) in order to comply with requirements of the National Pollutant Discharge Elimination System (NDPES) permit process. The objectives of this ordinance are:

- A. To regulate the contribution of pollutants to the MS4 by storm water discharges by any user.
- B. To prohibit illicit connections and discharges to the MS4.
- C. To establish legal authority to carry out all inspection, surveillance and monitoring procedures necessary to ensure compliance with this ordinance.

16.4.02 DEFINITIONS

For the purpose of this ordinance, the following shall mean:

- A. BEST MANAGEMENT PRACTICES (BMPs). Schedules of activities, prohibitions of practices, general good housekeeping practices, pollution prevention and educational practices, maintenance procedures, and other management practices to prevent or reduce the discharge of pollutants directly or indirectly to storm water, receiving waters, or storm water conveyance systems. BMPs also include treatment practices, operating procedures, and practices to control site runoff, spillage or leaks, sludge or water disposal, or drainage from raw materials storage.
- B. CITY. Employees or designees of the City designated to enforce this ordinance.

- C. CLEAN WATER ACT. The federal Water Pollution Control Act (33 U.S.C. § 1251 et seq.), and any subsequent amendments thereto.
- D. CONSTRUCTION ACTIVITY. Activities subject to NPDES Construction Permits. These include construction projects resulting in land disturbance of one acre or more. Such activities include but are not limited to clearing and grubbing, grading, excavating, and demolition.
- E. HAZARDOUS MATERIALS. Any material, including any substance, waste, or combination thereof, which because of its quantity, concentration, or physical, chemical, or infectious characteristics may cause, or significantly contribute to, a substantial present or potential hazard to human health, safety, property, or the environment when improperly treated, stored, transported, disposed of, or otherwise managed.
- F. ILLEGAL DISCHARGE. Any direct or indirect non-storm water discharge to the storm drain system, except as exempted in Article 8 of this ordinance.
- G. ILLICIT CONNECTIONS. An illicit connection is defined as either of the following:
- 1) Any drain or conveyance, whether on the surface or subsurface, which allows an illegal discharge to enter the storm drain system including but not limited to any conveyances which allow any non-storm water discharge including sewage, process wastewater, and wash water to enter the storm drain system and any connections to the storm drain system from indoor drains and sinks, regardless of whether said drain or connection had been previously allowed, permitted, or approved by an authorized enforcement agency; or,
 - 2) Any drain or conveyance connected from a commercial or industrial land use to the storm drain system which has not been documented in plans, maps, or equivalent records and approved by an authorized enforcement agency.
- H. INDUSTRIAL ACTIVITIES. Activities subject to NPDES Industrial Permits as defined in 40 CFR, Section 122.26(b)(14).
- I. MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4). The system of conveyances (including sidewalks, roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, man-made channels, or storm drains) owned and operated by the City and designed or

used for collecting or conveying storm water, and which is not used for collecting or conveying sewage.

- J. NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) STORM WATER DISCHARGE PERMIT. Means a permit issued by Illinois Environmental Protection Agency (Illinois EPA) that authorizes the discharge of pollutants to waters of the United States, whether the permit is applicable on an individual, group, or general area-wide basis.
- K. NON-STORM WATER DISCHARGE. Any discharge to the storm drain system that is not composed entirely of storm water.
- L. PERSON. Any individual, association, organization, partnership, firm, corporation or other entity recognized by law and acting as either the owner or as the owner's agent.
- M. POLLUTANT. Anything which causes or contributes to pollution. Pollutants may include, but are not limited to: paints, varnishes, and solvents; oil and other automotive fluids; non-hazardous liquid and solid wastes and yard wastes; refuse, rubbish, garbage, litter, or other discarded or abandoned objects, ordinances, and accumulations, so that same may cause or contribute to pollution; floatables; pesticides, herbicides, and fertilizers; hazardous substances and wastes; sewage, fecal coliform and pathogens; dissolved and particulate metals; animal wastes; wastes and residues that result from constructing a building or structure; and noxious or offensive matter of any kind.
- N. PREMISES. Any building, lot, parcel of land, or portion of land whether improved or unimproved including adjacent sidewalks and parking strips.
- O. STORM DRAINAGE SYSTEM. Publicly-owned facilities by which storm water is collected and/or conveyed, including but not limited to any roads with drainage systems, municipal streets, gutters, curbs, inlets, pipe storm drains, pumping facilities, retention and detention basins, natural and human-made or altered drainage channels, reservoirs, and other drainage structures.
- P. STORM WATER. Any surface flow, runoff, and drainage consisting entirely of water from any form of natural precipitation, and resulting from such precipitation.
- Q. STORMWATER POLLUTION PREVENTION PLAN. A document which describes the Best Management Practices and activities to be

implemented by a person or business to identify sources of pollution or contamination at a site and the actions to eliminate or reduce pollutant discharges to Stormwater, Stormwater Conveyance Systems, and/or Receiving Waters to the Maximum Extent Practicable.

R. WASTEWATER. Any water or other liquid, other than uncontaminated storm water, discharged from a facility.

16.4.03 APPLICABILITY

This ordinance shall apply to all water entering the storm drain system generated on any developed and undeveloped lands unless explicitly exempted by the City.

16.4.04 RESPONSIBILITY FOR ADMINISTRATION

The City shall administer, implement, and enforce the provisions of this ordinance. Any powers granted or duties imposed upon the City may be delegated in writing by the City's Public Works and Water Superintendent to persons or entities acting in the beneficial interest of or in the employ of the City.

16.4.05 COMPATIBILITY WITH OTHER REGULATIONS

This ordinance is not intended to modify or repeal any other ordinance, rule, regulation, or other provision of law. The requirements of this ordinance are in addition to the requirements of any other ordinance, rule, regulation, or other provision of law, and where any provision of this ordinance imposes restrictions different from those imposed by any other ordinance, rule, regulation, or other provision of law, whichever provision is more restrictive or imposes higher protective standards for human health or the environment shall control.

16.4.06 SEVERABILITY

The provisions of this ordinance are hereby declared to be severable. If any provision, clause, sentence, or paragraph of this ordinance or the application thereof to any person, establishment, or circumstances shall be held invalid, such invalidity shall not affect the other provisions or application of this ordinance.

16.4.07 ULTIMATE RESPONSIBILITY

The standards set forth herein and promulgated pursuant to this ordinance are minimum standards; therefore this ordinance does not intend or imply that compliance by any person will ensure that there will be no contamination, pollution, or unauthorized discharge of pollutants.

16.4.08 DISCHARGE PROHIBITIONS

- A. Prohibition of Illegal Discharges: No person shall throw, drain, or otherwise discharge, cause, or allow others under its control to throw, drain, or otherwise discharge into the MS4 any pollutants or waters containing any pollutants, other than storm water.

The commencement, conduct or continuance of any illegal discharge to the storm drain system is prohibited except as described as follows:

- 1) The following discharges are exempt from discharge prohibitions established by this ordinance: water line flushing, landscape irrigation, diverted stream flows, rising ground waters, uncontaminated ground water infiltration, uncontaminated pumped ground water, discharges from potable water sources, foundation drains, air conditioning condensation, irrigation water, springs, water from crawl space pumps, footing drains, lawn watering, individual residential car washing, flows from riparian habitats and wetlands, dechlorinated swimming pool discharges, and street wash water.
- 2) Discharges or flow from firefighting, and other discharges specified in writing by the City as being necessary to protect public health and safety.
- 3) Discharges associated with dye testing. However, this activity requires a verbal notification to the City prior to the time of the test.
- 4) The prohibition shall not apply to any non-storm water discharge permitted under an NPDES permit, waiver, or waste discharge order issued to the discharger and administered under the authority of the Illinois Environmental Protection Agency, provided that the discharger is in full compliance with all requirements of the permit, waiver, or order and other applicable laws and regulations, and provided that written approval has been granted for any discharge to the storm drain system.

B. Prohibition of Illicit Connections:

- 1) The construction, use, maintenance or continued existence of illicit connections to the storm drain system is prohibited.
- 2) This prohibition expressly includes, without limitation, illicit connections made in the past, regardless of whether the connection was permissible under law or practices applicable or prevailing at the time of connection.
- 3) A person is considered to be in violation of this ordinance if the person connects a line conveying sewage to the MS4, or allows such a connection to continue.
- 4) Improper connections in violation of this ordinance must be disconnected and redirected, if necessary, to an approved onsite wastewater management system or the sanitary sewer system upon approval of the City.
- 5) Any drain or conveyance that has not been documented in plans, maps or equivalent, and which may be connected to the storm sewer system, shall be located by the owner or occupant of that property upon receipt of written notice of violation from the City requiring that such locating be completed. Such notice will specify a reasonable time period within which the location of the drain or conveyance is to be determined, that the drain or conveyance be identified as storm sewer, sanitary sewer or other, and that the outfall location or point of connection to the storm sewer system, sanitary sewer system or other discharge point be identified. Results of these investigations are to be documented and provided to the City.

16.4.09 WATERCOURSE PROTECTION

Every person owning property through which a watercourse passes, or such person's lessee, shall keep and maintain that part of the watercourse within the property free of trash, debris, excessive vegetation, and other obstacles that would pollute, contaminate, or significantly retard the flow of water through the watercourse. In addition, the owner or lessee shall maintain existing privately owned structures within or adjacent to a watercourse, so that such structures will not become a hazard to the use, function, or physical integrity of the watercourse.

16.4.10 INDUSTRIAL OR CONSTRUCTION ACTIVITY DISCHARGES

A. Submission of NOI to City of Country Club Hills:

- 1) Any person subject to an industrial or construction activity NPDES storm water discharge permit shall comply with all provisions of such permit. Proof of compliance with said permit may be required in a form acceptable to the City prior to the allowing of discharges to the MS4.
- 2) The operator of a facility, including construction sites, required to have an NPDES permit to discharge storm water associated with industrial activity shall submit a copy of the Notice of Intent (NOI) to the City at the same time the operator submits the original Notice of Intent to the Illinois EPA as applicable.
- 3) The copy of the Notice of Intent may be delivered to the City either in person or by mailing it to:

Notice of Intent to Discharge Storm Water
City of Country Club Hills
City Hall
4200 W. 183rd Street
Country Club Hills IL. 60478

- 4) A person commits an offense if the person operates a facility that is discharging storm water associated with industrial activity without having submitted a copy of the Notice of Intent to do so to the City.

16.4.11 COMPLIANCE MONITORING

- A. Right of Entry: Inspection and Sampling: The City shall be permitted to enter and inspect facilities subject to regulation under this ordinance as often as may be necessary to determine compliance with this ordinance.
- 1) If a discharger has security measures in force which require proper identification and clearance before entry into its premises, the discharger shall make the necessary arrangements to allow access to representatives of the City.
 - 2) Facility operators shall allow the City ready access to all parts of the premises for the purposes of inspection, sampling, examination and copying of records that must be kept under the conditions of an NPDES permit to discharge storm water, and the performance of any additional duties as defined by state and federal law.

- 3) The City shall have the right to set up on any permitted facility such devices as are necessary in the opinion of the City to conduct monitoring and/or sampling of the facility's storm water discharge.
 - 4) The City has the right to require the discharger to install monitoring equipment as necessary. The facility's sampling and monitoring equipment shall be maintained at all times in a safe and proper operating condition by the discharger at its own expense. All devices used to measure storm water flow and quality shall be calibrated to ensure their accuracy.
 - 5) Any temporary or permanent obstruction to safe and easy access to the facility to be inspected and/or sampled shall be promptly removed by the operator at the written or oral request of the City and shall not be replaced. The costs of clearing such access shall be borne by the operator.
 - 6) Unreasonable delays in allowing the City access to a permitted facility is a violation of a storm water discharge permit and of this ordinance. A person who is the operator of a facility with an NPDES permit to discharge storm water associated with industrial activity commits an offense if the person denies the City reasonable access to the permitted facility for the purpose of conducting any activity authorized or required by this ordinance.
- B. Search Warrants: If the City has been refused access to any part of the premises from which storm water is discharged and he/she is able to demonstrate probable cause to believe that there may be a violation of this ordinance, or that there is a need to inspect and/or sample as part of a routine inspection and sampling program designed to verify compliance with this ordinance or any order issued hereunder, or to protect the overall public health, safety, and welfare of the community, then the City may seek issuance of a search warrant from any court of competent jurisdiction.

16.4.12 REQUIREMENT TO PREVENT, CONTROL, AND REDUCE STORM WATER POLLUTANTS BY THE USE OF BEST MANAGEMENT PRACTICES

The owner or operator of any activity, operation, or facility which may cause or contribute to pollution or contamination of storm water, the storm drain system, or waters of the United States, shall provide, at their own expense, reasonable protection from accidental discharge of prohibited materials or other wastes into the municipal storm drain system or watercourses through

the use of these structural and non-structural BMPs. Further, any person responsible for a property or premise, which is, or may be, the source of an illicit discharge, may be required to implement, at said person's expense, additional structural and non-structural BMPs to prevent the further discharge of pollutants to the MS4. Compliance with all terms and conditions of a valid NPDES permit authorizing the discharge of storm water associated with industrial activity, to the extent practicable, shall be deemed in compliance with the provisions of this Section. These BMPs shall be part of a storm water pollution prevention plan (SWPPP) as necessary for compliance with requirements of the NPDES permit.

16.4.13 NOTIFICATION OF SPILLS

Notwithstanding other requirements of law, as soon as any person responsible for a facility or operation, or responsible for emergency response for a facility or operation, has information of any known or suspected release of materials which are resulting or may result in illegal discharges or pollutants discharging into storm water, the storm drain system, or waters of the United States, said person shall take all necessary steps to ensure the discovery, containment, and cleanup of such release. In the event of such a release of hazardous materials said person shall immediately notify emergency response agencies of the occurrence via emergency dispatch services. In the event of a release of non-hazardous materials, said person shall notify the City in person or by phone or facsimile no later than the next business day. Notifications in person or by phone shall be confirmed by written notice addressed and mailed to the City within 3 business days of the phone notice. If the discharge of prohibited materials emanates from a commercial or industrial establishment, the owner or operator of such establishment shall also retain an on-site written record of the discharge and the actions taken to prevent its recurrence. Such records shall be retained for at least 5 years.

Failure to provide notification of a release as provided above is a violation of this ordinance.

16.4.14 VIOLATIONS, ENFORCEMENT, AND PENALTIES

A. Violations: It shall be unlawful for any person to violate any provision or fail to comply with any of the requirements of this ordinance. Any person who has violated or continues to violate the provisions of this ordinance may be subject to the enforcement actions outlined in this Section or may be restrained by injunction or otherwise abated in a manner provided by law.

In the event the violation constitutes an immediate danger to public health or public safety, the City is authorized to enter upon the subject private property, without giving prior notice, to take any and all measures necessary to abate the violation and/or restore the property. The City is authorized to seek costs of the abatement as outlined in Article 17.

- B. Warning Notice: When the City finds that any person has violated, or continues to violate, any provision of this ordinance, or any order issued hereunder, the City may serve upon that person a written Warning Notice, specifying the particular violation believed to have occurred and requesting the discharger to immediately investigate the matter and to seek a resolution whereby any offending discharge will cease. Investigation and/or resolution of the matter in response to the Warning Notice in no way relieves the alleged violator of liability for any violations occurring before or after receipt of the Warning Notice. Nothing in this Subsection shall limit the authority of the City to take any action, including emergency action or any other enforcement action, without first issuing a Warning Notice.
- C. Notice of Violation: Whenever the City finds that a person has violated a prohibition or failed to meet a requirement of this ordinance, the City may order compliance by written notice of violation to the responsible person.

The Notice of Violation shall contain:

- 1) The name and address of the alleged violator;
- 2) The address when available or a description of the building, structure or land upon which the violation is occurring, or has occurred;
- 3) A statement specifying the nature of the violation;
- 4) A description of the remedial measures necessary to restore compliance with this ordinance and a time schedule for the completion of such remedial action;
- 5) A statement of the penalty or penalties that shall or may be assessed against the person to whom the notice of violation is directed;
- 6) A statement that the determination of violation may be appealed to the City by filing a written notice of appeal within 21 days of service of notice of violation; and

- 7) A statement specifying that, should the violator fail to restore compliance within the established time schedule, the work will be done by a designated governmental agency or a contractor and the expense thereof shall be charged to the violator.

Such notice may require without limitation:

- 1) The performance of monitoring, analyses, and reporting;
 - 2) The elimination of illicit connections or discharges;
 - 3) That violating discharges, practices, or operations shall cease and desist;
 - 4) The abatement or remediation of storm water pollution or contamination hazards and the restoration of any affected property;
 - 5) Payment of a fine to cover administrative and remediation costs; and
 - 6) The implementation of source control or treatment BMPs.
- D. Compensatory Action: In lieu of enforcement proceedings, penalties, and remedies authorized by this ordinance, the City may impose upon the violator alternative compensatory actions, such as storm drain stenciling, attendance at compliance workshops, creek cleanup, etc.
- E. Suspension of MS4 Access:

- 1) Emergency Cease and Desist Orders

When the City finds that any person has violated, or continue to violate, any provision of this ordinance, or any order issued hereunder, or that the person's past violations are likely to recur, and that the person's violations(s) has (have) caused or contributed to an actual or threatened discharge to the MS4 or waters of the United States which reasonably appears to present an imminent substantial endangerment to the health or welfare of persons or to the environment, the City may issue an order to the violator directing it immediately to cease and desist all such violations and directing the violator to:

- a. Immediately comply with all ordinance requirements; and

- b. Take such appropriate preventive action as may be needed to properly address a continuing or threatened violation, including immediately halting operations and/or terminating the discharge.

Any person notified of an emergency order directed to it under this Subsection shall immediately comply and stop or eliminate its endangering discharge. In the event of a discharger's failure to immediately comply voluntarily with the emergency order, the City may take such steps as deemed necessary to prevent or minimize harm to the MS4 or waters of the United States, and/or endangerment to persons or to the environment, including immediate termination of a facility's water supply, sewer connection, or other municipal utility services. The City may allow the person to recommence its discharge when it has demonstrated to the satisfaction of the City that the period of endangerment has passed, unless further termination proceedings are initiated against the discharger under this ordinance. A person that is responsible, in whole or in part, for any discharge presenting imminent endangerment shall submit a detailed written statement, describing the causes of the harmful discharge and the measures taken to prevent any future occurrence, to the City within 14 days of receipt of the emergency order. Issuance of an emergency cease and desist order shall not be a bar against, or a prerequisite for, taking any other action against the violator.

2) Suspension due to Illicit Discharges in Emergency Situations

The City may, without prior notice, suspend MS4 discharge access to a person when such suspension is necessary to stop an actual or threatened discharge which presents or may present imminent and substantial danger to the environment, or to the health or welfare of persons, or to the MS4 or waters of the United States. If the violator fails to comply with a suspension order issued in an emergency, the City may take such steps as deemed necessary to prevent or minimize damage to the MS4 or waters of the United States, or to minimize danger to persons.

3) Suspension due to the Detection of Illicit Discharge

Any person discharging to the MS4 in violation of this ordinance may have their MS4 access terminated if such termination would abate or reduce an illicit discharge. The City will notify a violator of the proposed termination of its MS4 access. The violator may petition the City for a reconsideration and hearing.

A person commits an offense if the person reinstates MS4 access to premises terminated pursuant to this Section, without the prior approval of the City.

- F. Civil Penalties: In the event the alleged violator fails to take the remedial measures set forth in the notice of violation or otherwise fails to cure the violations described therein within 30 days, or such greater period as the City shall deem appropriate, after the City has taken one or more of the actions described above, the City may impose a penalty not to exceed \$5,000.00 (depending on the severity of the violation) for each day the violation remains unremedied after receipt of the notice of violation.
- G. Criminal Prosecution: Any person that has violated or continues to violate this ordinance shall be liable to criminal prosecution to the fullest extent of the law, and shall be subject to a criminal penalty of \$5,000.00 per violation per day and/or imprisonment for a period of time not to exceed 30 days. Each act of violation and each day upon which any violation shall occur shall constitute a separate offense.

16.4.15 APPEAL OF NOTICE OF VIOLATION

Any person receiving a Notice of Violation may appeal the determination of the City. The notice of appeal must be received within 14 days from the date of the Notice of Violation. Hearing on the appeal before the appropriate authority or his/her designee shall take place within 30 days from the date of receipt of the notice of appeal. The decision of the municipal authority or their designee shall be final.

16.4.16 ENFORCEMENT MEASURES AFTER APPEAL

If the violation has not been corrected pursuant to the requirements set forth in the Notice of Violation, or, in the event of an appeal, within 14 days of the decision of the municipal authority upholding the decision of the City, then representatives of the City shall enter upon the subject private property and are authorized to take any and all measures necessary to abate the violation and/or restore the property. It shall be unlawful for any person, owner, agent or person in possession of any premises to refuse to allow the government agency or designated contractor to enter upon the premises for the purposes set forth above.

16.4.17 COST OF ABATEMENT OF THE VIOLATION

Within 30 days after abatement of the violation, the owner of the property will be notified of the cost of abatement, including administrative costs. The

property owner may file a written protest objecting to the amount of the assessment within 14 days. If the amount due is not paid within a timely manner as determined by the decision of the municipal authority or by the expiration of the time in which to file an appeal, the charges shall become a special assessment against the property and shall constitute a lien on the property for the amount of the assessment.

Any person violating any of the provisions of this article shall become liable to the City by reason of such violation. The liability shall be paid in not more than ____ equal payments. Interest at the rate of ____ percent per annum shall be assessed on the balance beginning on the 30th day following discovery of the violation.

16.4.18 VIOLATIONS DEEMED A PUBLIC NUISANCE

In addition to the enforcement processes and penalties provided, any condition caused or permitted to exist in violation of any of the provisions of this ordinance is a threat to public health, safety, and welfare, and is declared and deemed a nuisance, and may be summarily abated or restored at the violator's expense, and/or a civil action to abate, enjoin, or otherwise, compel the cessation of such nuisance may be taken.

16.4.19 REMEDIES NOT EXCLUSIVE

The remedies listed in this ordinance are not exclusive of any other remedies available under any applicable federal, state or local law and it is within the discretion of the City to seek cumulative remedies.

The City may recover all attorneys' fees, court costs, and other expenses associated with enforcement of this ordinance, including sampling and monitoring expenses.

16.4.20 ADOPTION OF ORDINANCE

This ordinance shall be in full force and effect after its final passage and adoption. All prior ordinances and parts of ordinances in conflict with this ordinance are hereby repealed.