



JOB POSTING

March 22, 2023

The City of Country Club Hills is now accepting applications for the following **FULL-TIME/PART-TIME** position vacancy:

PUBLIC WORKS LABORER

Position Summary: The Public Works Laborer will perform duties that ensure city streets and public access routes, drainage and sewer systems, and related facilities are free of hazards and in safe condition.

Essential Duties/Responsibilities:

- Responsible for parks and ground care maintenance including road care, sweeping and clean-up, mowing grass, pruning trees/hedges, planting trees, cleaning up litter/emptying trash cans, as well as manual snow and ice removal
- Responsible for the maintenance of sanitary and storm sewers including repairs and/or conducting preventive maintenance
- Perform inspections on City owned equipment/property and report deficiencies to supervisor for maintenance
- Responsible for the operation of a variety of construction and maintenance equipment
- Assist in City maintenance projects as required
- Performs other related duties as required

Required Skills/Abilities:

- Basic computer skills
- Excellent verbal and written communication skills
- Ability to follow written and oral instructions and work within a chain of command
- General knowledge of the geography and street locations of the City
- Ability to work outside in extreme climates, operate heavy machinery and hand tools
- Ability to establish and maintain effective working relationships with associates and the general public
- Possession of good safety awareness and judgment in all aspects of the position and wear provided safety equipment as required
- Ability to lift/or carry up to 50 lbs
- Ability to work weekend as assigned
- availability for after hour emergencies, including but not limited to, snowfall, floods, fallen trees or as directed by the Department

Education and Experience Requirements:

- High school diploma or equivalent required (GED)
- Must possess valid CDL License with air break endorsement within 6 months of hire
- Must pass reference checks, background and medical screenings

APPLICATION DEADLINE IS OPEN UNTIL FILLED

If you are interested, submit a completed application to Patricia Hutson, City Clerk 4200 W. 183rd Street, Country Club Hills, IL 60478, phutson@countryclubhills.org **EOE M/F/D/V/SO**