



March 20, 2024

The City of Country Club Hills is now accepting applications for the following **SEASONAL** position vacancy:

CAMP COUNSELOR

Position Summary: The Camp Counselor will perform a variety of tasks in a summer camp setting including recreation activities, arts and crafts, sports, games, drama performances, and hobbies.

Essential Duties/Responsibilities:

- Oversees day camps activities and ensures safety during field trips
- Plans and leads activities such as arts, crafts, sports, games, camping, and hobbies
- Enforces camp rules and regulations and ensures safety in the recreational facilities
- Performs first aid following prescribed procedures and contacts emergency medical personnel when required by the situation
- Demonstrates use of recreational equipment and teaches participants the principles, techniques, and safety procedures for each activity
- Greets new arrivals and introduces them to other campers; explains camp and facility rules
- Reports camper complaints to leadership and works to resolve issues
- Performs other related duties as required

Required Skills/Abilities:

- Enthusiastic and positive attitude
- Excellent communication skills
- Able to participate in games, sports, and physical activities including water-based games and activities
- Able to maintain attention and high level of energy or excitement for extended periods of time
- Must be able to spend majority of the time outdoors and tolerate a variety of weather conditions
- Ability to learn and enforce the camp's safety and operating rules
- Must attend orientations, staff meetings and trainings during the summer season

Required Minimum Qualifications:**Education and Experience**

- Recent College graduates in education, counseling, recreation and physical education/ or any equivalent combination of education, training and/or experience
- High school diploma or equivalent required (GED)
- Minimum of (2) years experience working with children
- Minimum (1) year supervisory experience

Physical Requirement:

To successfully perform the essential functions of the job, the employee must be able to stand, walk, run, kneel, crawl and climb, The employee must be able to see, hear, use hands and fingers to feel, grasp, handle and operate objects or controls. Employees must be able to lift up to 30 pounds at a time. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of the job.

Work Environment:

While performing the duties of this job, the employee will be exposed to various weather conditions associated with working outdoors, ie., rain, cold, heat and wind. The noise level is moderate to high. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions on the job

APPLICATION DEADLINE IS OPEN UNTIL FILLED

If you are interested, submit a completed application to Patricia Hutson, City Clerk 4200 W. 183rd Street, Country Club Hills, IL 60478, phutson@countryclubhills.org EOE M/F/D/V/SO