



JOB POSTING

February 24, 2023

The City of Country Club Hills is now accepting applications for the following **SEASONAL** position vacancy:

CAMP COUNSELOR

Position Summary: The Camp Counselor will perform a variety of tasks in a summer camp setting including recreation activities, arts and crafts, sports, games, drama performances, and hobbies.

Essential Duties/Responsibilities:

- Oversees day camps activities and ensures safety during field trips
- Plans and leads activities such as arts, crafts, sports, games, camping, and hobbies
- Enforces camp rules and regulations and ensures safety in the recreational facilities
- Performs first aid following prescribed procedures and contacts emergency medical personnel when required by the situation
- Demonstrates use of recreational equipment and teaches participants the principles, techniques, and safety procedures for each activity
- Greets new arrivals and introduces them to other campers; explains camp and facility rules
- Reports camper complaints to leadership and works to resolve issues
- Performs other related duties as required

Required Skills/Abilities:

- Enthusiastic and positive attitude
- Excellent communication skills
- Able to participate in games, sports, and physical activities including water-based games and activities
- Able to maintain attention and high level of energy or excitement for extended periods of time
- Must be able to spend majority of the time outdoors and tolerate a variety of weather conditions
- Ability to learn and enforce the camp's safety and operating rules
- Must attend staff meetings and orientation during the summer season

Required Minimum Qualifications:

Education and Experience

- High school diploma or equivalent required
- Previous experience working with children preferred
- Must pass reference checks, background and medical screenings

APPLICATION DEADLINE IS OPEN UNTIL FILLED

If you are interested, submit a completed application to Patricia Hutson, City Clerk
4200 W. 183rd Street, Country Club Hills, IL 60478, phutson@countryclubhills.org
EOE M/F/D/V/SO