

Food vendor application – Check event participation

Return Page 1. Make a copy for your records. Keep rules on file.

Name _____

Food Truck business name _____

Address _____

Phone _____ Email _____

Web address _____

List of menu items with pricing you are selling:

Checks payable and mail to:

Vendor price: \$1,400 _____
Season Package: \$1,100 _____
Total submitted: _____

Check appropriate box:

() Checks enclosed (payable to)

() Please charge my credit card (Visa/Mastercard/Discover) Receipt will be sent to your email address.

_____ ExpirationDate _____ Credit Card Code (CVV/CVC) _____

Billing zip code _____

Signature _____ Date _____

Keep pages 2-5

TYPE OF VENDOR

Note: EVENT reserves the right to not accept vendor menu that directly competes with another vendor

Food Trucks offer fast festival food that is prepared within their truck. All operations stay within the truck.

Food Vendors prepare and sell food from a 10x10 pop up tent. Operations cannot extend off the sides of the booth.

BEVERAGE RULES:

- All food trucks and food vendors may sell any non-alcoholic beverages. All drinks and pricing must be included on menu submitted with application. **Water sales are exclusive to the event.**

FOOD SERVICE RULES

- Vendor must have a sanitizer station for washing and rinsing service utensils.
- Condiments must be individual or squeeze bottles. If squeeze bottles are used, the vendor must apply\serve them
- Vendor must have a sanitizer station for washing and rinsing service utensils.
- Individually wrapped utensils must be provided to the public
- If food is being prepared onsite, the food can only be purchased the day of the vent.
(You can't buy food and store it)

CERTIFICATE OF INSURANCE:

Provide a certificate of liability insurance for \$1,000,000 naming as Additional Insured: Susan Miller D.B.A Miller Promotions (include date of festival).

ELECTRICITY:

- Electric needs must not exceed 110volts/15amps; YOU MUST REQUEST ELECTRICAL ACCESS AT TIME OF APPLICATION to receive it. Vendors are permitted to use quiet generators.
- Food trucks and food vendors will pay for additional electricity if needed, and will tape all electrical cords down and maintain their secure taping during the festival.
- Food Snack & Food Trucks Vendors will supply electrical cords with covers if stretched across a walkway.

PAYMENTS & FEES:

- **Flat Fee** – fee you pay for your space at the . \$100 per space.
- **\$50 cancellation fee for food trucks that cancel without giving 48 hours notice.**
- \$35 fee will be assessed for any checks with insufficient funds or returned for any reason
- Failure to submit payments on time may forfeit your space in this festival.
- Spaces are sold on a first come first paid basis.
- Payment options: check, credit card, online payment

CANCELLATIONS:

Food vendors are required to provide theater management notice of absence for an event 48 hours prior to the event. Failure to give adequate notice will result in a \$50 fee.

FIRE EXTINGUISHERS:

- All food trucks and food vendors deep frying must have CURRENT K-Type fire extinguishers with current service tags.
- Food trucks and food vendors that are not frying, must have a minimum of one, 2A:20BC and one K rated fire extinguisher.

FOOD TRUCKS

- Food Trucks must have a minimum of one, 2A:20BC and one K rated fire extinguisher.
- A maximum of two LP gas containers with a total aggregate water capacity of 25 gallons is permitted on a single food truck.

HEALTH PERMIT:

- All food trucks and food vendors must apply and be approved for a Temporary Food Service Establishment Permit. Temporary Food Service Establishment Permit must be obtained by Vendor prior to set-up at EVENT. All Food trucks and food vendors **MUST DISPLAY** a **SERVESAFE CERTIFICATION**. A copy of this certification must be given to the promoter prior to set up. Vendors will not be able to set up, if the promoter does not have the certification on file.

Load-in & SET-UP:

- Food trucks and food vendors are required to check-in to their location prior to loading-in and setting up. Without proper hang-tag credentials Vendors will not be allowed to access the theater grounds to set-up.
- Copy of Serve Safe Certification is required at check in.
- Locations\booths must be set-up an hour prior to the event.
- Food trucks and food vendors must claim their assigned booth space no later than 6:30pm on the evening of the event or it will be forfeited.
- Food trucks and food vendors must be present and open for business during ALL festival hours.

MENU:

- Food trucks and food vendors are allowed to sell only menu items that were submitted during EVENT application process and approved during the selection process. Additional menu items not approved during the selection process need prior written approval from EVENT before they are eligible for sale.
- Prices of menu items are approved during the selection process. Changes to menu pricing are not allowed without prior written approval by the Selection Committee

PHOTOGRAPHY & PROMOTION:

- Food trucks and food vendors agree to allow use of video and photography taken by Festival organizers at the event for promotional purposes.
- Any photos taken by the event are the property of the Festival.

PROPANE TANKS:

All vendors with propane tanks are required to bring all necessary equipment to properly secure them.

SAFETY & SECURITY:

- Applicants shall sell and serve food at their own risk.
- Applicants must obey all pertinent safety codes and laws, including, but not limited to, fire, safety and parking regulations.
- EVENT reserves the right to shut down any vendors not meeting cleanliness and food storage safety codes and laws.
- Canopy tents must be fire retardant; open flames must be located a minimum of 10' away from all canopy materials.
- All canopies, tents and other temporary structures must be weighted before you are permitted to open, with the equivalent of 40 pounds per pole minimum. Booths may not open until properly weighted. Festival may shut you down for not having proper weights.

SPACE:

- Food trucks and food vendors will abide by EVENT staff requirements regarding location(s). EVENT reserves the right to change a vendor location at any time.
- Food trucks and food vendors will provide all required equipment for operations and sales.
- Food trucks and food vendors A frame signs cannot extend further than 3 feet from façade of booth. Food trucks and food vendors are liable for any injury or damage caused by signs.
- Any food vendors that fry must be in a food truck only. Food vendors with a pop-up tent are NOT permitted to fry.

WASTE:

- No grease or gray water disposal is available.
- No water provided by EVENT
- Food Snack & Food Trucks Vendors are responsible for removing debris and ensuring the general cleanliness of the area

WEATHER:

- Applicants agree to be present despite weather conditions until informed by theater management. Each participant is responsible for preparing their displays to withstand weather fluctuations including rain and wind.

Legal

FOOD TRUCKS AND FOOD VENDORS ARE INDEPENDENT CONTRACTORS:

Food trucks and food vendors execute this Agreement as independent contractors and shall at all times have complete supervision, direction, and control over the services to fulfill requirements. Vendors execute this agreement as independent contractors, not as an employee of EVENT. Vendors will assume responsibility for appropriate payment of payroll taxes and charges under applicable federal and local law. Vendors agree to take complete responsibility for paying the appropriate federal and state taxes as independent contractors.

2022 THEATER EVENT SCHEDULE

Date	Event	Open	Close
June 18 th	Motown review\Hollywood Swinging Shining Star		
June 25 th July 9 th	Eric Darius\Kirk Whalum\Alex Bugnon Peabo Bryson\Najee		
July 29 th	Jonathan Butler\Marion Meadows\Alex Bugnon Kirk Whalum		
July 30 th	Jonathan Butler\Euge Groove\Peter White Michael Manson\Gerald Albright\Vince Ingala		
July 31 st	Jonathan Butler\Michael Lington\Paul Taylor\ Norman Brown		