

## Chapter 23 - DEPARTMENT OF PARKS AND RECREATION

### 23.1.01. - Department Created.

There is hereby created a City Department to be known as the Department of Parks and Recreation.

### 23.1.02. - Department Head.

The City Manager or her designee shall serve as the Department Head.

### 23.1.03. - Employees.

### 23.1.04. - Responsibilities.

The Department shall be responsible for:

- A. The Maintenance and upkeep of all Parks in the City;
- B. The establishment of all Park and Recreational Programs;
- C. The administration of the Intergovernmental Agreement between the City and the Country Club Hills Park District;
- D. Making recommendations to the City Council with respect to present and future park and recreational programming activities.

### 23.1.05. - Designation of Tax Revenues.

All revenues received pursuant to the Intergovernmental Agreement with the Country Club Hills Park District shall be utilized solely for administering the Intergovernmental Agreement between the City and the Country Club Hills Park District and other Park and Recreational expenditures. The Finance Director of the City shall be responsible for establishing separate books and accounts for purposes of administering this requirement.

### 23.1.06. - Bond Payments.

The Finance Director shall be responsible for ensuring that all Park District Bond Payments are made in a timely fashion.

### 23.1.07. - Meeting/Collaboration.

The City Manager is directed to periodically meet with the Country Club Hills Park District Board of Commissioners for purposes of collaborating on Park programs and activities.

