



## CITY OF COUNTRY CLUB HILLS

### Special Meeting

Wednesday - April 15, 2020

6:00 pm

### Meeting Minutes

1. A special meeting of the City Council, City of Country Club Hills, County of Cook, State of Illinois, was held in the City Hall, 4200 w. 183<sup>rd</sup> Street at 6:00pm. The meeting was called to order by the Honorable James W. Ford, Mayor. Due to COVID-19 public health emergency, this meeting is available remotely for elected officials via tele-conference per Gov. Pritzker's Executive Order 2020.07 issued March 16, 2020.

#### 2. THOSE ON ROLL CALL ANSWERING PRESENT WERE:

Alderman Lockett(on-site), Davis(via tele-conference), Glispie(on-site), Evans(via tele-conference) and Mayor Ford(on-site). Ald. Spivey (Joined via tele-conference at 6:06pm)

Also present were: City Clerk, Patricia D. Hutson(on-site), Attorney John Murphey(tele-conference) and Attorney Tiffany Nelson-Jaworski(tele-conference)

**ABSENT:** None

3. Invocation was presented by Pastor Willie Blackmon of Grace Community Christian Church – 4050 Flossmoor Rd. – Country Club Hills, IL

#### 4. Journal Proceedings –

##### A. Approval of Minutes –

##### 1. Regular City Council Meeting – March 9, 2020

##### 2. Special City Council Meeting - April 1, 2020

Alderman Lockett moved for City Council approval of minutes of the Regular City Council Meeting of March 9, 2020 and the meeting minutes of the Special City Council Meeting of April 1, 2020. Discussion – none. **Motion to approve the meeting minutes of the Regular City Council Meeting of March 9, 2020 and the Special City Council Meeting of April 1, 2020 were carried Via Voice Vote.**

## **5. Communications and Reports by Mayor Ford:**

**COVID-19 Updates** – Mayor Ford shared as the COVID-19 unfolded there was a concern there was not a testing site in the Southland. The nearest test sites were Roseland Hospital, Joliet or Bolingbrook. There is now a new COVID-19 test site available at the Illinois Vehicle Emission site, 3824 W. 159<sup>th</sup> Pl, in the City of Markham for the Southland. The turnaround time for test results is between 48 to 72 hours. This was a joint effort with the Governor, City of Markham, Senator Michael Hastings and the South Suburban Mayors and Managers Association. The site opened Monday April 13<sup>th</sup> for first responders and as of today is now open to the public. Mayor asked residents to stay inside and stay safe. Mayor Ford then asked everyone to please practice social distancing and shared the new white and red social distancing signs posted throughout the city. Mayor shared a count of 91 test positives for the City of Country Club Hills as of today's date. Mayor reiterated the best way to fight this virus is to stay home.

## **6. City Clerk's Report – April, 2020**

City Clerk Patricia D. Hutson thanked all first responders and essential employees for their continued dedication and service. Branch pick day previously scheduled for May has been postponed and will be rescheduled in the future. The City would like to remind residents of the text alert program to receive notifications from the city. Residents can text CCHcity to 90210 to register. The City would also like to reminder residents to receive Code Red emergency notifications by going online to download the text alert form or signup online. Clerk Hutson then shared to the residents that although City Hall is closed to the public that staff is continuously working at City Hall on behalf of the residents. Clerk Hutson asked everyone to stay positive, stay healthy, stay safe and stay home.

## **7. City Collector's Report**

City Clerk Patricia D. Hutson reported the total of gross revenues received in the various City funds for month ending March 31, 2020.

## **8. City Treasurer's Report**

City Clerk Patricia D. Hutson presented the City Treasurer's Report for Deborah M. McIlvain. The report cited bank balances and revenues exceeded expenses for month ending March 31, 2020.

## 9. Committee Reports

### I. Finance:

Ald. Lockett

(Committee Meeting TBA)

#### A. Approval of Vouchers – April 15, 2020

Alderman Lockett motioned for Council approval of vouchers in the amount of \$957,006.27. Second – Ald. Davis. Discussion – None

#### ROLL CALL VOTE:

**5 Ayes: Aldermen Lockett, Davis, Glispie, Evans and Spivey**

**0 Nays:**

**0 Abstain:**

**0 Absent:**

Motion Declared Carried and Hereby Made a Part of the Original Journal of Proceedings this date.

Ald. Lockett shared he hopes to start the budget hearings during the week of April 20<sup>th</sup>.

### II. Law Ordinance, Government Operations & Contract Compliance:

Ald. Glispie

(Committee Meeting TBA)

No Report

### III. Public Works and Utilities:

Ald. Davis

(Committee Meeting TBA)

No Report

### IV. Economic Development, Planning and Zoning:

Ald. Spivey

(Committee Meeting TBA)

Ald. Spivey reported there is continued active movement at the Logistics project site. Ald. Spivey shared some businesses are closed per the Gov. Executive Orders and some fast

food businesses are open for walk-in orders or call in advance. Some businesses have contacted the State Rep's office for information on the Small Business Loans.

Mayor Ford shared the City Clerk has a list of businesses open during COVID-19 on the City website under shopping.

**V. Insurance, Risk Management and Personnel:**

**Ald. Evans**

**(Committee Meeting TBA)**

**No Report**

**10. Motion to Open the Floor to the Public**

Alderman Lockett moved to open the floor to the public. Second – Alderman Glispie. Motion Carried Via Voice Vote.

**11. City Clerk Patricia D. Hutson read (2) questions submitted by Vaughn Harrison, resident via email by 5:00pm Wednesday April 15, 2020.**

**Question 1**

Will a meeting cadence or electronic Project Dashboard be available for Country Club Hills residents to track the data-driven performance and progress of LogiPark 57-80 ?

**Question 2**

What Country Club Hills specific strategy has been developed to **recover** from the financial impact the pandemic introduced in Country Club Hills?

Mayor Ford shared a response will be provided to Mr. Harrison via email.

**12. Motion to Close the Floor to the Public**

Alderman Lockett moved to close the floor to the public. Second – Alderman Glispie. Motion Carried Via Voice Vote.

### 13. Aldermanic Reports:

**Ald. Spivey** reported he has reached out to residents of the 4<sup>th</sup> Ward to share information on COVID-19, food pantry and testing facility.

**Ald. Evans** encouraged residents to practice social distancing and as we near the peak of COVID-19 to prevent resurgence by sheltering in place and wearing a mask.

**Ald. Glispie** thanked everyone for their cooperation during the COVID-10 Pandemic. He also encouraged residents to call him if they are in need of assistance at (708) 955-3114 or City Hall (708) 798-2616.

**Ald. Lockett** reminded residents to practice social distancing and although City Hall is closed to the public if you are not feeling well please call out first responders by dialing #911.

**Ald. Davis** encouraged the Law and Ordinance Committee to establish an Ordinance for remote meetings. The Governor's Executive Orders permit remote meetings under current situation and he would like to have an official Ordinance for the council. Ald. Davis inquired as to how the budget meetings will be shared for residents.

**Mayor Ford** shared the meetings will be shared via Facebook and on the City website. Mayor Ford also shared Alderman Glispie's Committee will start the process of establishing a remote meetings Ordinance.

**Ald. Davis** shared his concerns for those who have lost loved ones due to COVID-19 and sends condolences for a long time resident who recently passed away. Ald. Davis inquired as to the time frame for sharing information on budget meetings.

**Attorney Murphey** shared the City will have meetings on the Budget and share a published public hearing with a 15 day notice. The tentative budget will be shared on the website and available for public inspection.

**Mayor Ford** shared he hopes to have the budget complete in a short amount of time as the City will have cuts and we are looking for a streamline budget, keeping in mind the red light camera revenue will be removed.

**Attorney Nelson-Jaworski** shared the City may concern setting up a public call in number for the public to call in with their questions during the public hearings.

### 14. Motion to adjourn to Executive Session for Purposes of Personnel – Section 2(c) (1)

Mayor Ford asked for a Motion to adjourn to Executive Session.

Ald. Lockett motioned for adjournment to Executive Session. Second- Ald. Glispie.

**ROLL CALL VOTE:**

**5 Ayes: Aldermen Lockett, Davis, Glispie, Evans and Spivey**

**0 Nays:**

**0 Abstain:**

**0 Absent:**

Motion Declared Carried and Hereby Made a Part of the Original Journal of Proceedings this date at 6:25pm.

**15.** Returned from Executive Session back into Open Session at 7:25pm

**16.** City Clerk Patricia D. Hutson shared a letter is being sent out to all businesses regarding a extended stay until further notice on their current business licenses which were due to expire April 30, 2020. Also small business application packets were hand delivered to businesses that were open and mailed to others. Phone calls were placed to businesses to verify if they were currently open or not and all eating establishments were called to ensure they are practicing social distancing and providing curbside and or drive-thru pickup. Mayor Ford then reiterated the new Social Distancing signage throughout the city. Also, there are currently 91 test positive cases and 4 deaths in Country Club Hills. City Clerk – shared JoAnn Wade is placing well-being phone calls to check on residents and answer questions.

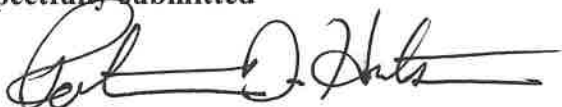
**17. Adjournment**

Mayor Ford asked for a Motion to adjourn.

Ald. Lockett motioned for adjournment. Second- Ald. Glispie. Motion Carried Via Voice Vote and hereby made a part of the Journal Proceedings this date.

Meeting adjourned at 7:30pm

Respectfully submitted



Patricia D. Hutson, City Clerk