

**CITY OF COUNTRY CLUB HILLS
ADMINISTRATIVE MEETING
OF THE CITY COUNCIL**

**Monday, October 6, 2008
7:00 pm**

1. An administrative meeting of the City Council, City of Country Club Hills, County of Cook, State of Illinois, was held in the City Hall, 4200 W. 183rd Street at 7:00 p.m.

2. **THOSE ON ROLL CALL ANSWERING PRESENT WERE:**

Aldermen Lee, Battie, Comein, Singleton, Lockett, Martin, Ford and Mayor Welch constituting a quorum of the City Council.

Also present were: Deborah McIlvain, City Clerk and Henrietta Turner, City Manager.

Absent were: Aldermen Watts, Hutson, Williams, and Mayor Welch.

Alderman Comein moved for Council approval to name Alderman Lillian Lee to chair the meeting in the absence of the Mayor. Second - Alderman Ford. Motion carried Via Voice Vote.

3. **SET COMMITTEE MEETINGS:**

Finance Committee - Monday, October 13, 2008 6:30 pm

Planning, Zoning and Development - Monday, October 13, 2008 6:30 pm

4. **Presentations/Requests:**

5. **Committee Reports**

- I. **Finance**

Alderman Watts, Chairman

No report.

- II. **Law, Ordinance and Government**

Alderman Ford, Chairman

- A. **Discussion of an Ordinance Amending Chapter 13 "Business Licensing - and/or Permits and Regulation" By Adding New Article 37, "Residential Rental License" Thereto**

Administrative Meeting
October 6, 2008

Alderman Ford explained that this had been discussed thoroughly by the Law, Ordinance and Government Operations Committee and had been reviewed extensively by the City Attorney. It would provide for a crime free housing ordinance regarding rental properties and would require that landlords attend a seminar and acquire a license in order to rent their property. It would provide for periodic inspections on an as needed basis. It was suggested that the ordinance include that the tenant also attend the classes. The City Attorney will be contacted to see if this is possible. Alderman Ford suggested that everyone read the document in its entirety. This item will go to the full Council for approval.

III. Public Works and Utilities

Alderman Battie, Chairman

Alderman Battie reported that the street and sidewalk repair program is well underway and should be completed soon

IV. Economic Development

Alderman Hutson, Chairman

No Report

V. Planning, Zoning, and Development

Alderman Lockett, Chairman

A. Discussion of an Ordinance Granting a Variance to Section 15.3.10 (Permitted Obstructions - Yards - Structures and Fences) of the City of Country Club Hills Municipal Code - Lutz Fence Variance 17837 Cypress Avenue

City Manager, Henrietta Turner explained that application had been made for a fence variance on a corner lot located at 17837 Cypress Avenue. A public hearing had been held and the application had been reviewed by the Zoning Board of Appeals. It is their recommendation that the variance be granted. This item will go to the full Council for approval.

VI. Insurance & Risk Management Committee

**Alderman Comein,
Chairman**

No Report

VII. Community & Part Activities Committee

**Alderman Singleton,
Chairman**

Alderman Singleton stated that a committee meeting had been held recently. The Committee is suggesting that a drop box be placed at the CRC for park program fee payment or that the payments be accepted on-line. It was suggested that the drop box would not be a secure solution to the situation. It was determined that staff will review the situation and bring a recommendation forward.

VIII. Contract Compliance Committee Alderman Martin, Chairman

Alderman Martin reported that all City contracts are in compliance.

IX. Special Committee/Schools & Education Alderman Williams, Chairman

No Report

6. Adjournment

Alderman Comein motioned to adjourn. Second - Alderman Ford. Motion Carried Via Voice Vote. Meeting was adjourned at 7:21 pm.

Respectfully submitted,

Deborah M. McIlvain, City Clerk