

**CITY OF COUNTRY CLUB HILLS
ADMINISTRATIVE MEETING**

**MONDAY, August 15, 2011
7:00 P.M.
AGENDA**

- 1. Call to Order** **Dwight W. Welch, Mayor**
- 2. Roll Call:**
- 3. Set Committee/Meetings:**
 - Finance Committee - Thursday August 18, 2011 6:30 pm**
 - Law, Ordinance & Government - 2nd Monday of each month 6:00 pm**
 - Public Works & Utilities - 1st Monday of each month 6:30 pm**
 - Economic Development - Wednesday, September 7, 2011 7 pm**
 - Planning, Zoning & Development - 2nd Tuesday of each month 7:00 pm**
 - Insurance & Risk Management - Thursday September 8, 2011 6:00 pm**
 - Community & Park Activities - Tuesday September 6, 2011 7:00 pm**
 - Contract Compliance - 2nd Tuesday of each month 6:00 pm**
 - Schools & Education - 3rd Tuesday of each month 7:00 pm**
- 4. Presentations/Requests:**
 - A. Discussion of Motion to Advertise For and Hire Full Time PC Technician**
 - B. Discussion of Motion to Advertise For and Hire Full Time Payroll Clerk**
 - C. Discussion of Day Care Facility - 19001 Cicero Avenue**
 - C. Discussion of Summer Explorer Youth Stipend Program**
- 5. Committee Reports:**
 - I. Finance Committee** **Alderman Burriss, Chairman**
 - A. Presentation - Request for Audit Services**
 - B. Discussion - Education Reimbursement Voucher - City Employee**
 - II. Law, Ordinance and Government** **Alderman Martin, Chairman**

- A. **Discussion of Codification - Municipal Code**
- B. **Discussion of Personnel Committee/Human Resources and Chapter 4 of the Country Club Hills Municipal Code**
- III. **Public Works and Utilities** **Alderman Williams, Chairman**
 - A. **Discussion of an Ordinance Providing for the Placement of No Parking Signs on Marycrest Drive at Operations Center in the City of Country Club Hills**
 - B. **Discussion of an Ordinance Providing for the Placement of Caution Sign at 5038 West 179th Street in the City of Country Club Hills**
 - C. **Discussion of Approval of Bid - Marycrest Lakes Phase 1-A Storm Sewer Improvements**
 - D. **Discussion of Approval of Bid - 2011/2012 Ditch Maintenance Program**
- IV. **Economic Development** **Alderman Hutson, Chairman**
- V. **Planning, Zoning and Development** **Alderman Comein, Chairman**
- VI. **Insurance & Risk Management** **Alderman Lockett, Chairman**
- VII. **Community & Park Activities** **Alderman Singleton, Chairman**
- VIII. **Contract Compliance** **Alderman Ford, Chairman**
- IX. **Special Committee/ Schools & Education** **Alderman Edwards, Chairman**
- X. **Special Committee - Theater Operations** **Alderman Davis, Chairman**
 - A. **Discussion of Draft Ordinance Establishing a Theater Commission**