



# JOB POSTING

**December 21, 2016**

The City of Country Club Hills is now accepting applications for the following **Full-Time** vacancy.

## **WATER TECHNICIAN**

### **Minimum Qualifications:**

#### *Education/Experience/Training*

- High School Diploma or equivalent (GED)
- Experience operating and maintaining water/sewer systems
- Experience installing, repair and testing of meters
- Underground water main experience
- Class C water operator's license
- Must possess valid Class B CDL Driver's License

### **Skills/Abilities:**

- Verbal and written communication skills
- Ability to follow written and oral instruction
- Knowledge of SCADA
- Knowledge of water treatment and sampling techniques
- Knowledge of tools, materials and equipment used in water/sewer treatment
- Knowledge of mathematical and chemical concepts
- Ability to read blue prints
- Ability to establish and maintain effective working relationships with customers, associates and the general public

### **Essential Duties/Responsibilities:**

- Maintain records and meter readings of water plant production/use
- Take water samples
- Responsible for maintenance and inspection of towers, reservoirs, buildings and sewer lift stations
- Perform connect/disconnect services
- Inspects residences for water leaks
- Install meters i.e. remotes and radio reads
- Troubleshoot/repair meters, remotes, radio reads
- J.U.L.I.E. locators
- Respond to water/sewer related complaints
- Assist meter readers and public work laborers as needed

- Orders supplies and chemicals
- Must adhere to OSHA safety standards
- Responsible for removing snow from city streets, parking lots and building entrances as directed. This may include using a truck with a plow, spreading salt, snow blowing, and/or shoveling.
- Performs duties as assigned

**APPLICATION DEADLINE IS Until Filled**

If you are interested, please submit a completed application to Deborah M. McIlvain, City Clerk, City of Country Club Hills, 4200 W. 183<sup>rd</sup> Street, Country Club Hills, IL 60478. **EOE M/F/D/V/SO**