CITY OF COUNTRY CLUB HILLS
REGULAR MEETING
OF THE CITY COUNCIL
February 13, 2012

1. A regular meeting of the City Council, City of Country Club Hills, County of Cook, State of Illinois, was held in the City Hall, 4200 W. 183rd Street at 7:00 p.m. The meeting was called to order by the honorable Dwight W. Welch, Mayor.

   a. The Pledge of Allegiance was given by all those in attendance.

2. **THOSE ON ROLL CALL ANSWERING PRESENT WERE:**

   Aldermen Hutson, Comein, Singleton, Lockett, Martin, Ford, Burris, Edwards, Williams and Davis.

   Also present were: City Clerk, Deborah McIlvain; City Attorney, John Murphey, and Rhonda Williams, City Treasurer.

2a. Invocation was given by Pastor Dorn, St. John's Lutheran Church. A special prayer and recognition were given for Airman Ryan Callahan, a resident of Country Club Hills and member of the U.S. Air Force who lost his life in a traffic accident.

3. Journal of Proceedings:

A. Approval of Minutes
1. Regular City Council Meeting - January 23, 2012
2. Administrative Meeting- February 6, 2012

Alderman Hutson moved for Council approval of the minutes of the Regular City Council Meeting of January 23, 2012 and the minutes of the Administrative Meeting of February 6, 2012. Second - Alderman Comein. Discussion - none. Motion to approve the minutes of the Regular City Council Meeting of January 23, 2012 and the Administrative Meeting of February 6, 2012 Carried Via Voice Vote.

4. Communications and Reports by the Mayor:

A. Approval - Commission Volunteer Appointments
1. Raymond Carter, Sr. - Pastoral Commission
2. Binah Mohammed - Blood and Organ Donor Commission
3. Keith Robinson - Cultural Arts Commission
4. Renee Robinson - Cultural Arts Commission

5. **Dr. Walnette Amudoaghan = 911-ETSB**
6. **Charles Dryer - Theater Commission**
7. **Van Wells - Theater Commission**
8. **Ricardo Spivey - Theater Commission**
9. **Michael Victor - Theater Commission**
10. **Kay Giles - Theater Commission**
11. **Cleo Funchess -Theater Commission**
12. **Cynthia DeBow - Theater Commission**
13. **Kenneth Daniels - Theater Commission**

Alderman Hutson moved for Council approval of the appointment of Raymond Carter - Pastoral Commission, Binah Mohammed - Blood and Organ Donor Commission, Keith Robinson - Cultural Arts Commission , Renee Robinson - Cultural Arts Commission - Walnette Amudoaghan - 911 ETSB, Charles Dryer - Theater Commission, Van Wells - Theater Commission, Ricardo Spivey - Theater Commission, Michael Victor - Theater Commission, Kay Giles - Theater Commission, Cleo Funchess - Theater Commission, Cynthia DeBow - Theater Commission, and Kenneth Daniels - Theater Commission. Second - Alderman Comein. Discussion - none. Motion Carried Via Voice Vote.

Ms. Mohammed, Ms. Funchess, Ms. DeBow, Ms. Giles, Mr. Spivey, Mr. Carter, Mr. Victor, Ms. Robinson, Mr. Robinson, Dr. Amudoaghan, and Mr. Daniels introduced themselves to the City Council and expressed their desire and enthusiasm to serve on their respective commissions.

5 City Clerk's Report

City Clerk, Deborah McIlvain, stated that the last day to register to vote is February 21, 2012, early voting will be held from February 27 through March 15, and applications for ballots to vote by mail are now available.

Alderman Lockett asked to be recognized. General discussion ensued regarding the 2012 property tax rebate. As the next Finance Committee meeting is February 23, 2012 and the next Regular City Council meeting is February 27, 2012, a motion was made by Alderman Hutson for Council approval to authorize the City Clerk to prepare and mail the property tax rebate forms immediately. Second - Alderman Martin. Motion Carried Via Voice Vote.

6 Committee Reports

I. Finance: Alderman Burris, Chairman
(Committee Meeting February 23, 2012 at 6:30 pm)

A. Approval of an Ordinance Amending Section 3.5.04 of the Country Club Hills Code
B. Approval of an Ordinance Creating Chapter 3, Article 29 - Department of

Finance in the City of Country Club Hills City Code

Note: These items were considered as one.

Alderman Burris moved for Council approval of Ordinance Amendment No. OA-01-12, an Ordinance Amending Section 3.5.04 of the Country Club hills Code and approval of Ordinance Amendment No OA-02-12, an Ordinance Creating Chapter 3, Article 29 - Department of Finance in the City of Country Club Hills City Code. Second - Alderman Singleton. Discussion - Alderman Ford stated that he felt the Finance Committee was unnecessarily giving up responsibilities to the Treasurer. Alderman Hutson requested that Section 3.29.06 "Supervisor" be amended to read "The elected city treasurer shall give direction to all employees....". . Roll Call vote taken on OA-01-12 and OA-02-12 (reflecting amended verbiage) as follows:

ROLL CALL VOTE 8 Ayes: Aldermen Hutson, Singleton, Lockett, Martin, Burris, Edwards, Williams and Davis.

2 Nays: Aldermen Comein and Ford.

0 Absent:

Motion Declared Carried and Hereby Made a Part of the Original Journal of Proceedings this date.

C. Approval of an Ordinance Amending Section 3.11.01 of the City of Country Club Hills City Code

Alderman Burris moved for Council approval of OA-03-12, an Ordinance Amending Section 3.11.01 of the City of Country Club Hills City Code. Second - Alderman Singleton. Discussion - it was explained that this would allow the City Treasurer to appoint an assistant treasurer. Clarification was requested as to the status of the assistant treasurer. It was explained that this position would be a volunteer position.

ROLL CALL VOTE 9 Ayes: Aldermen Hutson, Singleton, Lockett, Martin, Ford, Burris, Edwards, Williams and Davis.

1 Nays: Alderman Comein.

0 Absent:

Motion Declared Carried and Hereby Made a Part of the Original Journal of Proceedings this date.

Alderman Burris requested invoices for three months from the City Clerk. The City Clerk and Alderman Burris will discuss providing copies in an expedient manner.

Alderman Burris requested of City Attorney, John Murphey, that a possible conflict of interest on the part of Joe Letke of Letke and Associates be investigated.

II. Law, Ordinance and Government: **Alderman Martin, Chairman (Committee Meeting TBA)**

A. Approval of a Resolution Approving the Engagement of the Stuttley Group, LLC as Legislative Counsel for the City of Country Club Hills.

Alderman Martin moved for Council Approval of Resolution No R-01-12, a Resolution Approving the Engagement of the Stuttley Group, LLC as Legislative Counsel for the City of Country Club Hills. Second - Alderman Singleton. Discussion - it was explained that this formalizes a motion made on January 9, 2012 and that the current budget has a $50,000 line item for this.

ROLL CALL VOTE 9 Ayes: Aldermen Hutson, Singleton, Lockett, Martin, Ford, Burris, Edwards, Williams and Davis.

1 Nays: Alderman Comein.

0 Absent:

Motion Declared Carried and Hereby Made a Part of the Original Journal of Proceedings this date.

B. Approval of a Resolution Requiring Department Heads and Directors to Attend City Council and Administrative Meetings

Alderman Martin moved for Council approval of Resolution No. R-02-12, a Resolution Requiring Department Head s and Directors to Attend City Council and Administrative Meeting. Second - Alderman Burris. Discussion - it was explained that department heads and directors would be available for clarification on maters of discussion, if needed.

ROLL CALL VOTE 6 Ayes: Aldermen Lockett, Martin, Burris, Edwards, Williams and Davis.

4 Nays: Alderman Hutson, Comein, Singleton, and Ford.

0 Absent:

Motion Declared Carried and Hereby Made a Part of the Original Journal of Proceedings this date.

C. Approval of a Resolution Requiring Council Review and Approval of All Newsletters, Bulletins, Periodicals and Other Publication Prior to Public Distribution

Alderman Martin moved for Council approval of Resolution No. R-03-12, a Resolution Requiring Council Review and Approval of All Newsletters, Bulletins, Periodicals, and Other Publication Materials Prior to Public Distribution. Second - Alderman Lockett. Discussion - none.

ROLL CALL VOTE 9 Ayes: Aldermen Hutson, Singleton, Lockett, Martin, Ford, Burris, Edwards, Williams and Davis.

1 Nays: Alderman Comein.

0 Absent:

Motion Declared Carried and Hereby Made a Part of the Original Journal of Proceedings this date.

Alderman Martin announced that a Law, Ordinance and Government Operations Committee Meeting will be held on February 23, 2012 at 5:30 pm.

II. Public Works and Utilities Alderman Williams, Chairman (Committee Meeting March 5, 2012 6:00 pm)

A. Approval of South Suburban GIS Consortium Resolution

Alderman Williams moved for Council approval of Resolution No. R-04-12, a Resolution Approving the South Suburban GIS Consortium. Second - Alderman Comein. Discussion - it as requested that Section 2 be amended to state that the Mayor is authorized to appoint "with advice and consent of the City Council." Roll Call vote on resolution as amended:

ROLL CALL VOTE 10 Ayes: Aldermen Hutson, Comein, Singleton, Lockett, Martin, Ford, Burris, Edwards, Williams and Davis.

0 Nays:

0 Absent:

Motion Declared Carried and Hereby Made a Part of the Original Journal of Proceedings this date.

IV. Economic Development Alderman Hutson, Chairman
(Committee Meeting Wednesday, March 7, 2012 6 pm)

Alderman Hutson stated the next Economic Development Committee meeting will be held on Wednesday, March 7, 2012 at 6 pm.

V. Planning, Zoning and Development Alderman Comein, Chairman
(Committee Meeting February 14, 2012 7 pm)

No Report.

VI. Insurance and Risk Management Alderman Lockett, Chairman
(Committee Meeting TBA)

Alderman Lockett stated that a committee meeting will be held on February 16, 2012 at 6:30 pm.

A. Approval of an Agreement By and Between the City of Country Club Hills and LinMar HR Solutions

Alderman Lockett moved for Council approval of an Agreement By and Between the City of Country Club Hills and LinMar HR Solutions. Second - Alderman Singleton. Discussion - City Attorney, John Murphey explained that he and attorneys from the Stuttley Group had met regarding this agreement. Changes were made to the wording of the section regarding payment to reflect a total amount paid in equal installments over a period of one year. It was also clarified that reports would be made to the Mayor and the City Council. Roll Call Vote on contract as amended as follows:

ROLL CALL VOTE 9 Ayes: Aldermen Hutson, Singleton, Lockett, Martin, Ford, Burris, Edwards, Williams and Davis.

1 Nays: Alderman Comein

0 Absent:

Motion Declared Carried and Hereby Made a Part of the Original Journal of Proceedings this date.

LinMar introduced themselves to the City Council and stated that they were looking forward to working with staff and elected officials.

VII. Community and Park Activities Alderman Singleton, Chairman
(Committee Meeting March 6, 2012 6:30 pm)

Alderman Singleton announced that a Community and Park Activities Meeting will be held on March 6, 2012 at 6:30 pm.

VIII. Contract Compliance Alderman Ford, Chairman
(Committee Meeting TBA)

No Report

IX. Special Committee - Schools & Education Alderman Edwards, Chairman
(Committee Meeting March 12, 2012 at 5:30 pm)

Alderman Edwards stated that he had met with District 144 on January 28 and a meeting is also scheduled on February 21, 2012 at School District 160.

X. Special Committee
Country Club Hills Outdoor Theater Alderman Davis, Chairman
(Committee Meeting TBA)

Note: Items were considered in the following order:

B. Approval of a Resolution to Authorize Acquisition of Booking Agent Services Pursuant to a Proposed Contract Submitted and to Waive Requirement of Competitive Bidding

Alderman Davis moved for Council approval of Resolution No R-05-12, a Resolution to Authorize Acquisition of Booking Agent Services Pursuant to a Proposed Contract Submitted and

to Waive Requirement of Competitive Bidding. Second - Alderman Lockett. Discussion - none.

ROLL CALL VOTE 9 Ayes: Aldermen Hutson, Singleton, Lockett, Martin, Ford, Burris, Edwards, Williams and Davis.

1 Nays: Alderman Comein

0 Absent:

Motion Declared Carried and Hereby Made a Part of the Original Journal of Proceedings this date.

A. Approval of Web Services Agreement By and Between the City of Country Club Hills and Derek Lindsay

Alderman Davis moved for Council approval of Web Services Agreement By and Between the City of Country Club Hills and Derek Lindsay. Second - Alderman Williams. Discussion - it was explained that this would provide web services and social media services for the theater.

ROLL CALL VOTE 9 Ayes: Aldermen Hutson, Singleton, Lockett, Martin, Ford, Burris, Edwards, Williams and Davis.

1 Nays: Alderman Comein

0 Absent:

Motion Declared Carried and Hereby Made a Part of the Original Journal of Proceedings this date.

C. Approval of a Theater Promotion and Booking Professional Services Agreement by and Between Concert Management Inc., and the City of Country Club Hills. Second - Alderman Lockett. Discussion - none.

ROLL CALL VOTE 9 Ayes: Aldermen Hutson, Singleton, Lockett, Martin, Ford, Burris, Edwards, Williams and Davis.

1 Nays: Alderman Comein

0 Absent:

Motion Declared Carried and Hereby Made a Part of the Original Journal of Proceedings this date.

D. Approval of a Sponsorship Sales - Professional Consultant Agreement

Alderman Davis moved for Council approval of a Sponsorship Sales - Professional Consultant Agreement. Second - Alderman Lockett. Discussion - Mayor Welch stated that there is no individual party to the contract . It was determined that the approval would be for the actual Form of the agreement. Individual consultants will be brought forward for approval as they become involved. Motion Carried Via Voice Vote.

Alderman Lockett moved to open the floor to the public. Second - Alderman Martin. Motion Carried Via Voice Vote.

The following individuals addressed the Council:

Harry Jones, Country Club Hills, stated that consideration should be given to rising fuel costs, vehicle usage by City employees, and its relationship to the Internal Revenue Codes.

Ralph Tolbert, Country Club Hills, inquired as to problems with the airing of City Council meetings on Channel 4. He also inquired as to the tax benefits for individual citizens in Country Club Hills.

Leora Bell, Country Club Hills, addressed the Council and requested a status update, on the record, of the summer youth explorer program. She also stated that if the assistant treasurer position is unpaid, section 3.11.03 of the City Code needs to be modified.

Ken Daniels, Country Club Hills, stated that he was pleased with the creation of a Department of Finance; however, he felt it would be a conflict of interest for the treasurer to prepare the books and the financial statements and the City should hire an individual as a Finance Director or Controller.

Alderman Hutson moved the floor be closed to the public. Second - Alderman Comein. Motion Carried Via Voice Vote.

12. Aldermen's Reports

Alderman Davis thanked the commission volunteers. He also asked residents to be alert to possible squatters in Ward 5.

Alderman Lockett offered condolences to the family of Whitney Houston, wished everyone a Happy Valentine's Day, reminded everyone to check on their neighbors, reminded residents of the 10% reduction in the levy, and stated that residents will be receiving their property tax rebates soon.

Alderman Singleton stated that she will be hosting a home ownership seminar, in conjunction with Wells Fargo Bank, sometime within the next few weeks.

Alderman Martin commented on the services to be provided by LinMar, congratulated the newly appointed commissioners, stated that he salutes during the Pledge of Allegiance in lieu of placing his hand over his heart, and concluded by wishing everyone a Happy Valentine's Day.

Alderman Hutson asked that his fellow City Council members address the issue of safety and ergonomic improvements for the front counter in City Hall. He also congratulated the 6th and 7th grade boys basketball team for a great season.

Alderman Ford stated that a contract compliance committee meeting will be held on March 12 at 4:30 pm, wished everyone a Happy Valentine's Day, congratulated the newly appointed commissioners , and inquired as to the process for reporting and accountability for LinMar.

Alderman Comein wished everyone a Happy Valentines Day, announced that the Boy Scouts will be celebrating their 101st anniversary, and reminded residents that there may be squatters in any area of the City and to notify police if anything suspicious is observed.

Alderman Burris wished everyone a Happy Valentines Day, inquired as to whether the City Council meetings fell under the category of publications, requested that the rebate Ordinance be placed on the agenda of the Finance Committee Meeting of February 23, 2012, announced availability of employment and inquired as to the status of the wire transfer forms needed to be signed by the Mayor and treasurer. (Mayor Welch stated that the forms would be discussed and signed after adjournment of the City Council meeting). Alderman Burris concluded by stating that a Ward 4 Community meeting will be held on February 29, 2012 at 7:00 pm.

Alderman Edwards thanked the Sister Fund Giving Circle for their donation of $1000 to assist young women in the area.

Alderman Williams wished everyone a Happy Valentine's Day, stated that the next Public Works Committee Meeting will be held on March 5, and reminded everyone to check on their

outdoor lights.

13**. ADJOURNMENT:**

A Motion to adjourn was made by Alderman Hutson. Second - Alderman Comein.

Motion Carried Via Voice Vote and hereby made a part of the original journal of proceedings this date.

Meeting adjourned at 8:40 pm.

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Deborah M. McIlvain, City Clerk