

CHAPTER 23

DEPARTMENT OF PARKS AND RECREATION

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ARTICLE 1 - ESTABLISHMENT

23.1.01. DEPARTMENT CREATED

There is, hereby, created a City Department to be known as the Department of Parks and Recreation.

23.1.02. DEPARTMENT HEAD

The City Manager or her designee shall serve as the Department Head.

23.1.03. EMPLOYEES

23.1.04. RESPONSIBILITIES

The Department shall be responsible for:

- A. The maintenance and upkeep of all parks in the City;
- B. The establishment of all Park and Recreational Programs;
- C. The administration of the Intergovernmental Agreement between the City and the Country Club Hills Park District;
- D. Making recommendations to the City Council with respect to present and future park and recreational programming activities.

23.1.05. DESIGNATION OF TAX REVENUES

All revenues received pursuant to the Intergovernmental Agreement with the Country Club Hills Park District shall be utilized solely for administering the Intergovernmental Agreement between the City and the Country Club Hills Park District and other Park and Recreational expenditures. The Finance Director of the City shall be responsible for establishing separate books and accounts for purposes of administering this requirement.

23.1.06. BOND PAYMENTS

The Finance Director shall be responsible for ensuring that all Park District Bond Payments are made in a timely fashion.

23.1.07. MEETING/COLLABORATION

The City Manager is directed to periodically meet with the Country Club Hills Park District Board of Commissioners for purposes of collaborating on Park programs and activities.